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Middle Paxton Township

BOARD OF SUPERVISORS

WORKSHOP MEETING MINUTES
September 19, 2017

Call to Order

The September 19, 2017 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Vice-Chairman and Assistant Secretary James Fisher in the Township meeting room. Also present were Supervisor Richard Peffer; Supervisor Wilbur Evans; Supervisor Larry Cooney; and Julie Ann Seeds, Township Manager, Secretary and Assistant Treasurer. Chairman and Treasurer Jeffery Smith was absent.

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Public Comments

Vice-Chairman Fisher invited comments from those in attendance who were not listed on the meeting agenda. No comments were presented.

Agenda Items

Well Isolation Distance Waiver Request – 1651 Fishing Creek Valley Road

Township SEO Brian McFeaters presented a well isolation distance waiver request submitted by Paul and Cathy DeHart for their property at 1651 Fishing Creek Valley Road to permit installation of a level at-grade bed design using an EcoFlo EC7-600-P-P-Pack USA COCO Filter unit to replace a malfunctioning system. No adjacent property wells were found within 100 feet of the proposed distribution bed. SEO McFeaters explained the existing well isolation distance is approximately 20 feet and the replacement system design will “make a bad situation better” by increasing the isolation distance to approximately 50 feet and providing a cleaner effluent discharge to the distribution bed. SEO McFeaters recommended installation of an optional UV light sterilizer within the compartmentalized EcoFlo unit to improve the quality of the effluent discharge to the distribution bed.

Motion by Supervisor Cooney to approve a well isolation distance waiver contingent upon installation of a UV light sterilizer pursuant to SEO recommendation and a hold harmless agreement prepared by the Township Solicitor being affixed to the property deed of record for 1651 Fishing Creek Valley Road was seconded by Supervisor Peffer. *Motion passed unanimously.*

Well Isolation Distance Waiver Request – 1000 Gap View Road

Township SEO Brian McFeaters presented a well isolation distance waiver request submitted by John and Susan Vajda for their property at 1000 Gap View Road to permit installation of an alternate at-grade septic system to replace a malfunctioning cesspool. No adjacent property wells were found within 100 feet of the proposed distribution bed. SEO McFeaters noted the existing well isolation distance to the cesspool was approximately 65 feet, while the isolation distance to the proposed distribution bed would be reduced to approximately 50 feet. SEO McFeaters recommended installation of a UV light sterilizer due to the reduced isolation distance.

Motion by Supervisor Cooney to approve a well isolation distance waiver contingent upon installation of a UV light sterilizer pursuant to SEO recommendation and a hold harmless agreement prepared by the Township Solicitor being affixed to the property deed of record for 1000 Gap View Road was seconded by Supervisor Peffer. *Motion passed unanimously.*

2018 Employee Pension Plan Minimum Municipal Obligation

Manager Seeds reported the 2018 Employee Pension Plan Minimum Municipal Obligation (MMO) would be \$15,107 and included as income and expense lines in the 2018 General Fund Budget.

Release of 2017 Contribution for the Middle Paxton Lions Club Carnival Fireworks

Motion by Supervisor Cooney to release the 2017 budgeted contribution in the amount of \$1,000 to the Middle Paxton Lions Club toward the cost of the annual carnival fireworks display was seconded by Supervisor Evans. *Motion passed unanimously.*

Stormwater Escrow Release – 441 Straw Hollow Road

Motion by Supervisor Peffer to release the improvement guarantee bond in the amount of \$13,064.15 being held for completion of stormwater management facilities for the Braxton and Lindsay Ditty property at 441 Straw Hollow Road in accordance with Light-Heigel & Associates, Inc. correspondence dated September 19, 2017 was seconded by Supervisor Cooney. *Motion passed unanimously.*

Stormwater Escrow Release – 280 McKelvey Road

Motion by Supervisor Peffer to release the \$3,800 improvement guarantee being held for completion of stormwater management facilities for the Marvin Shiner property at 280 McKelvey Road in accordance with Light-Heigel & Associates, Inc. correspondence dated September 19, 2017 was seconded by Supervisor Cooney. *Motion passed unanimously.*

Mid Penn Bank Account Interest Proposal

Manager Seeds distributed a Mid Penn Bank letter proposal dated September 6, 2017 offering the Township a 0.90% fixed rate of interest for the next year on current account deposit balances, as well as any additional accounts that may be opened at Mid Penn

Bank during that period. Manager Seeds noted 0.45% was the current rate of interest on the General Reserve Account at Centric Bank with an approximate balance of \$533,165.

Motion by Supervisor Cooney to transfer the General Reserve Account balance from Centric Bank to Mid Penn Bank to take advantage of the higher rate of interest was seconded by Supervisor Evans. *Motion passed unanimously.*

Township Solar Field Project – Application for Contractor Payment No. 1

HRG correspondence dated September 12, 2017 recommended payment to Spotts Brothers, Inc. in the amount of \$119,259.90 for substantial completion of the Township Solar Field Project as of September 11, 2017. Attached to the Certificate of Substantial Completion issued by HRG was a punchlist of items that are to be rectified by the contractor prior to payment of the \$13,251.10 retainage.

Motion by Supervisor Cooney to pay Spotts Brothers, Inc. \$119,259.90 for substantial completion of the Township Solar Field Project maintaining a \$13,251.10 balance to finish was seconded by Supervisor Peffer. *Motion passed unanimously.*

Robinson’s Excavating & Mulch LLC – Invoice No. 0268

Motion by Supervisor Peffer to pay Robinson’s Excavating & Mulch LLC \$3,065.00 for a culvert/wing wall installation on Potato Valley Road was seconded by Supervisor Evans. *Motion passed unanimously.*

Informational Items

Manager Seeds distributed the *Risk and Vulnerability Assessment of the Middle Paxton Township Municipal Center* prepared by Trooper Kevin Jancewicz of the Pennsylvania State Police Domestic Security Section. The assessment was undertaken to identify vulnerabilities that should be addressed in order to enhance the security posture of the facility to mitigate criminal activity and risk to the individuals who work there, as well as those residents conducting business and attending Township meetings.

Manager Seeds reported that upon further inspection, the shop cost estimate to repair/replace the rear axle components of the Township’s *Caterpillar* wheel loader has increased to \$19,000. Roadmaster Hofer was requested to obtain *Costar* pricing for comparable replacement wheel loaders and to present purchase and lease pricing options for the Board’s consideration at the October 2 Board meeting.

Manager Seeds also reported the Township’s 2018 Liquid Fuels fund income from the Commonwealth will be \$212,848.19.

Executive Session

Not required.

Adjournment

There being no further business, the meeting was adjourned at 7:40 PM upon a motion by Supervisor Pepper, seconded by Supervisor Evans. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Assistant Secretary