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Middle Paxton Township

BOARD OF SUPERVISORS

WORKSHOP MEETING MINUTES
September 20, 2016

Call to Order

The September 20, 2016 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:02 PM by Vice-Chairman and Assistant Secretary James Fisher in the Township meeting room. Also present were Supervisor Wilbur Evans; Supervisor Larry Cooney; and Julie Ann Seeds, Township Manager, Secretary and Assistant Treasurer. Chairman and Treasurer Jeffery Smith and Supervisor Richard Pepper were absent.

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Public Comments

Vice-Chairman Fisher invited comments from those in attendance who were not listed on the meeting agenda. No comments were presented.

Agenda Items

Joint Municipal Building Energy Efficiency (Solar) Project Update

HRG electrical engineer Eric Boyer distributed Building Permit and Construction Plans for the Township Building Solar Project dated September 20, 2016. Mr. Boyer reported the HRG structural team had completed an analysis of the building roof structure and concurred with the initial plan to install the solar panels on the roof resulting in a considerable savings over a ground-mounted system.

Mr. Boyer noted the Township and Fire Company energy consumption for 2015 totaled 90,818 KWH, while the system design energy production is estimated at 96,302 KWH utilizing 252 PV panels. HRG's electrical system design will also accommodate installation of an additional 112 PV panels on the Fire Company roof should future electrical power requirements dictate.

The construction plans specify total material quantities for the roof mounted system, as well as the total material quantities proposed for orders to be placed by the Township

through COSTARS vendors Allied Building Supply and The Hite Company. The construction plans also include architectural and structural drawings, as well as equipment drawings for location of equipment by the PV system contractor. The PV system contractor is required to supply all materials required beyond that specified for the Township to procure under COSTARS.

Motion by Supervisor Evans to advertise the Joint Municipal Building Energy Efficiency Project bid specifications with PV system contractor bids intended to be opened at the October 18 workshop meeting was seconded by Supervisor Cooney. *Motion passed unanimously.*

Motion by Supervisor Evans to authorize Manager Seeds to place a COSTARS order to Allied Building Supply and The Hite Company pursuant to the HRG specified solar project COSTARS material order listing was seconded by Supervisor Cooney. *Motion passed unanimously.*

Request for Release of Stormwater Escrow – James and Kara Witmer

Light-Heigel & Associates, Inc. correspondence dated September 9, 2016 indicated required stormwater facilities have been completed in general conformity with the approved plan for the James and Kara Witmer property on Stricker Lane and recommended release of the improvement guarantee being held in escrow.

Motion by Supervisor Evans to release the \$10,340.00 improvement guarantee being held in escrow for completion of the stormwater facilities on the James and Kara Witmer property on Stricker Lane pursuant to Light-Heigel & Associates, Inc. September 9, 2016 correspondence was seconded by Supervisor Cooney. *Motion passed unanimously.*

Municipality Truck Access Route Action Request

Motion by Supervisor Cooney to approve a request for reasonable access to the designated network established by the Surface Transportation Assistance Act (STAA) filed by Haldeman Farm, Inc. and forwarded to the Township under PennDOT correspondence dated August 31, 2016 was seconded by Supervisor Evans. *Motion passed unanimously.*

License Agreement between Middle Paxton Township and Edwards Moving & Rigging, Inc.

Manager Seeds presented a License Agreement prepared by the Township's solicitor, Steve Stine, and entered into for Edwards Moving & Rigging, Inc. (Licensee) to use Township roads (Allegheny Street, Erie Street and Stony Creek Road) to transport an oversize and overweight electrical transformer to the PPL Dauphin Substation on Stony Creek Road. Inasmuch as a lack of communication resulted in only one (1) day notice to the Township prior to the scheduled transport, the License Agreement was executed without a formal action of the Board of Supervisors.

Motion by Supervisor Cooney to ratify the License Agreement between Middle Paxton Township and Edwards Moving & Storage, Inc. made and entered into the 20th day of September, 2016 was seconded by Supervisor Evans. *Motion passed unanimously.*

Informational Items

Manager Seeds reported PennDOT correspondence dated August 25, 2016 denied a request submitted by the Township's Emergency Management Coordinator, Robert Rusbatch, for an assessment of highway lighting for the SR 22/322 westbound exit ramp

to SR 325 (Mountain Road) to improve safety and prevent wrong way travel from Mountain road onto SR 22/322 westbound. PennDOT indicated engineering and traffic studies revealed some maintenance issues pertaining to the current paint markings and legends that will be rectified by their maintenance forces, but they will not be adding any highway lighting to that interchange. The Board directed Manager Seeds to forward a copy of PennDOT's denial letter to State Representative Sue Helm requesting her assistance in having the Township's request reconsidered.

Executive Session

Not required.

Adjournment

There being no further business, the meeting was adjourned at 8:02 PM upon a motion by Supervisor Evans, seconded by Supervisor Cooney. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Assistant Secretary