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Middle Paxton Township

**MIDDLE PAXTON TOWNSHIP
Planning Commission
Meeting Minutes
SEPTEMBER 11, 2023**

The September 11, 2023, meeting of the Middle Paxton Township Planning Commission was called to order at 7:00 p.m. by Chairperson Liz Rodda. The following members were in attendance: Liz Rodda, Ralph Stone, Jeff Smith, Gary Deimler, Don Morse, Justin Wingenfield, and Julie Ann Seeds, Recording Secretary.

Also in attendance were Jacob Hoffman with H.R.G., Inc., Township Engineer, and Andrew Bomberger, Representative with Dauphin County Planning Commission.

New Planning Commission member, Justin Wingenfield, was recognized and welcomed by all.

Following the Pledge of Allegiance to the Flag, the August 14, 2023, and August 21, 2023, meeting minutes were reviewed. Motion by Don Morse to approve the August 14, 2023, meeting minutes, Seconded by Ralph Stone. Motion carried unanimously. Motion by Don Morse to approve the August 21, 2023, Special Meeting Minutes, Seconded by Gary Deimler. Motion carried unanimously.

OLD BUSINESS:

Julie Seeds gave a brief update on the zoning ordinance update. The consultant, Environmental Planning & Design (EP&D), was working on the final draft until an illness caused a delay in completing the draft. Ms. Seeds will provide an update when information is provided.

Ben Kirk with Burget & Associates was in attendance to present the Final Minor Subdivision Plan over lands of WRTR Properties, LLC and Steven W. & Cathy M. Mertz – Red Hill Road site. Ms. Evans stated the purpose of the plan is to subdivide an existing 39+/- acre Lot to create two (2) building lots & Lot Addition to satisfy existing encroachments on neighboring lands. Also, to reconfigure two (2) existing tracts.

Ben with Burget & Associates explained the Plan has been before the Planning Commission several months ago, and they have been working through a few encroachments on the property from neighboring properties and have worked through all but one, which consists of a portion of a parking area of the property owner to the West and are actively working out a solution.

Jake Hoffman with H.R.G., INC. reviewed his comment letter, dated 9/11/2023 adding that most of the comments were addressed except a few clean up items. Andrew Bomberger reviewed the comment letter from Dauphin County Planning Commission, concurring with the comments from H.R.G, INC.

Don Morse motioned to recommend approval of the following waivers, dated 8/21/2023:

- SALDO Section 304 – Preliminary Plan Submission
- SALDO Section 307 – Sheet Size

Seconded by Jeffrey Smith, Motion carried unanimously.

Don Morse motioned to recommend approval of the Final Minor Subdivision Plan over lands of WRTR Properties, LLC and Steven W. & Cathy M. Mertz, last revision date of 08/21/2023 contingent upon all comments addressed in H.R.G, INC., comment letter date 09/11/2023, along with a previous comment letter from Light-Heigel & Associates, and all comments in the letter from Kyle Snyder with Dauphin County Planning Commission dated 04/27/2023, seconded by Jeffrey Smith. Motion carried unanimously.

NEW BUSINESS

No new business.

COMMENTS

Liz Rodda reminded everyone of the date of the Heritage Day event which is scheduled to be held on October 21, 2023; 8:00 AM to 4:00 PM.

Ms. Seeds reported two (2) Ordinances were recently adopted by the Board of Supervisors.

- 2023-01 – An On-lot Sewage Management Program Governing Municipal Management of On-lot Sewage Disposal Facilities.
- 2023-02 - An Ordinance Amending, Modifying and Changing the Township of Middle Paxton Zoning Ordinance as well as the Township of Middle Paxton Ordinance of Definition.

Don Morse requested the Township investigate providing more notice to residents when roads are being maintained with the chip and fog seal process.

Motion by Gary Deimler to adjourn the meeting. Second by Don Morse. Motion carried unanimously. Meeting adjourned at 7:43 p.m.

Respectively Submitted,

Julie A. Seeds
Recording Secretary