



Mailing Address

P.O. Box 277
Dauphin, PA 17018

Office Address

10 Elizabeth Avenue
Dauphin PA, 17018

Phone: 717-921-8128

Fax 717-474-8146

Middle Paxton Township

BOARD OF SUPERVISORS

WORKSHOP MEETING MINUTES
November 17, 2015

Call to Order

The November 17, 2015 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:06 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice-Chairman and Secretary; Supervisor Jeffery Smith, Treasurer; Supervisor Richard Peffer; and Julie Ann Seeds, Township Manager and Assistant Secretary/Treasurer. Supervisor Mitch Rissinger was absent.

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Public Comments

Chairman Megonnell invited public comments from those in attendance who were not listed on the agenda. No comments were presented.

Draft 2016 General Fund Budget Review

Township Manager Seeds presented the draft 2016 General Fund budget as prepared by the Budget Committee (Supervisor Fisher and Township Manager Seeds). The Board reviewed the draft 2016 General Fund budget line-by-line and made adjustments to various line items.

Executive Session

The Board recessed into executive session at 8:39 PM to discuss personnel matters upon a motion by Supervisor Smith, seconded by Supervisor Fisher. *Motion passed unanimously.*

The Board reconvened into regular session at 9:00 PM and took the following personnel actions before resuming deliberations on the proposed 2016 General Fund budget.

A motion by Supervisor Fisher to grant full-time and part-time hourly employees a \$0.25/hour pay increase effective January 1, 2016 was seconded by Supervisor Smith. *Motion passed unanimously.*

A motion by Supervisor Fisher to grant the Township Manager a \$2,500 end-of-year 2015 bonus in recognition for her continuing initiative and leadership resulting in the Township having been awarded various grants during 2015 was seconded by Supervisor Smith. *Motion passed unanimously.*

A motion by Supervisor Fisher to provide \$100 holiday gift cards to full-time hourly employees and \$50 holiday gift cards to part-time hourly employees was seconded by Supervisor Smith. *Motion passed unanimously.*

Proposed 2016 General Fund Budget Action

A motion by Supervisor Smith to advertise the 2016 General Fund budget for final adoption at the December 21, 2015 Special Board Meeting was seconded by Supervisor Peffer. *Motion passed unanimously.*

The proposed 2016 General Fund budget will be available for public inspection at the Township office during normal business hours from the publication date of the Budget and Special Board Meeting Notice until final adoption.

Informational Items

The Township's annual holiday party was scheduled for December 11th from 2 to 5 PM. Questions received from the Dauphin County Gaming Advisory Board were reviewed and discussed in preparation for the November 18th hearing to review the Township's grant application.

Motion by Supervisor Smith to adopt Resolution No. 2015-09 designating the Dauphin County 2015 Hazard Mitigation Plan as the official Township hazard mitigation plan and direct the respective officials and agencies identified therein to implement the recommended activities was seconded by Supervisor Fisher. *Motion passed unanimously.*

Adjournment

There being no further business, the meeting was adjourned at 9:19 PM upon a motion made by Supervisor Smith, seconded by Chairman Megonnell. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Secretary