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Middle Paxton Township

BOARD OF SUPERVISORS

WORKSHOP MEETING MINUTES
November 18, 2014

Call to Order

The November 18, 2014 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice-Chairman and Secretary/Treasurer; Supervisor Dick Pepper; Supervisor Mitch Rissinger; Supervisor Jeffrey Smith; and Julie Seeds, Township Manager and Assistant Secretary/Treasurer.

Pledge of Allegiance and Public Comments

Following the Pledge of Allegiance, Chairman Megonnell invited public comments from those in attendance who were not listed on the agenda.

Robert Rusbatch, Township Emergency Management Coordinator, distributed a quote from Witmer Public Safety Group, Inc. in the amount of \$1,530.00 for the purchase of ten quarter-turn hydrant adapter kits to be installed at no additional cost by United Water Company on the ten fire hydrants located in the Township.

Motion by Supervisor Rissinger to purchase ten (10) SPO TFT Hydrant Adapter kits from Witmer Public Safety Group, Inc. to be installed by United Water Company and paid from the Fire Hydrant Account was seconded by Supervisor Smith. *Motion passed unanimously.*

Mr. Rusbatch also reported on having attended the Pennsylvania Emergency Management Agency conference held in State College on November 12-13.

Motion by Supervisor Smith to reimburse Mr. Rusbatch for meals and incidental expenses, as well as mileage at the IRS allowable rate for attendance at the conference was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Proposed 2015 General Fund Budget Review

Ms. Seeds presented the proposed 2015 General Fund budget as prepared by the Budget Committee (Supervisor Fisher and Ms. Seeds). The Board reviewed the proposed 2015 General Fund budget line-by-line and made adjustments to various line items. A projected revenue short-fall in the amount of \$16,624.96 remained after the Board completed line item adjustments.

Executive Session

The Board recessed into executive session at 8:33 PM to discuss personnel matters upon a motion by Supervisor Fisher, seconded by Supervisor Smith. *Motion passed unanimously.*

The Board reconvened into regular session at 8:53 PM, took no specific action pertaining to personnel matters discussed during executive session and resumed deliberations on the proposed 2015 General Fund budget.

Proposed 2015 General Fund Budget Action

A motion by Supervisor Fisher to include a \$16,624.96 interfund operating transfer from the Building Account as revenue to balance the proposed 2015 General Fund budget and advertise the 2015 General Fund budget for final adoption at the December 16, 2014 Workshop Meeting was seconded by Supervisor Rissinger. *Motion passed unanimously.*

The proposed 2015 General Fund budget will be available for public inspection at the Township office during normal business hours from the publication date of the Budget Notice until final adoption.

Informational Items

Meckley's Limestone Products, Inc. invoice in the total amount of \$111,864.53 for paving Stony Creek Road from Ellendale to Lindsey Lane including the change order (\$5,110.50) issued for paving the road cuts for pipe crossings was reviewed and recommended for payment by Light-Heigel & Associates. Motion by Supervisor Rissinger to pay the Meckley's invoice from was seconded by Supervisor Smith. *Motion passed unanimously.*

The Board will convene a workshop meeting on Tuesday, December 16, 2014 to adopt the 2015 General Fund budget.

Adjournment

There being no further business, the meeting was adjourned at 9:02 PM upon a motion made by Supervisor Smith, seconded by Supervisor Rissinger. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Secretary