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*Middle Paxton Township*

**BOARD OF SUPERVISORS**

**WORKSHOP SESSION NOTES**

May 17, 2016

Due to the lack of a quorum to conduct the scheduled May 17 workshop meeting of the Middle Paxton Township Board of Supervisors, Vice-Chairman and Assistant Secretary James Fisher continued the meeting solely as a workshop/informational session. Also present were Supervisor Wilbur Evans and Julie Ann Seeds, Township Manager, Secretary and Assistant Treasurer. Chairman and Treasurer Jeffery Smith, Supervisor Richard Peffer and Supervisor Larry Cooney were absent.

Potato Valley Road Bridge and Roadway Realignment Project Update

HRG Regional Vice President, Andrew Kenworthy, introduced Michelle Madzellan who replaced Chris Bauer as the assigned Project Manager due to Mr. Bauer's recent departure from HRG. Mr. Kenworthy and Ms. Madzellan provided a project status update using the various documents within the project agenda packet distributed to the Board in advance of the scheduled workshop meeting:

- *Potato Valley Road Bridge Historic Timeline* – although initiated with the Board's August 4, 2014 action to 1) accept HRG's proposed project Option 2a, 2) execute the CDBG-DR grant bundling MOU with Dauphin County to initiate project design, 3) notify TCRPC the Township was prepared to participate in the project at 100% of preconstruction cost and 4) apply for the \$2,212,000 DCIB loan, the project was placed in a holding pattern in December 2015 due to the delayed state budget impact upon funding the DCIB loan. HRG was requested to provide a copy of the referenced February 25, 2016 project status report that was never received by the Township.
- *Bridge and Roadway Improvement Plan* – HRG discussed wetland replacement that will be necessitated by the roadway realignment.
- *Bridge Replacement Cost Analysis* – HRG was requested to clarify the difference between the \$427,000 total engineering cost shown on the cost analysis versus the \$447,000 total preliminary engineering and final design costs currently under contract.

- *Potato Valley Road Bridge Replacement and Road Realignment Funding Plan* – HRG noted the funding plan would be included with all future project status reports with the comments column being updated as necessary.
- *Project Schedule* – HRG briefly outline the project tasks completed to date and provided copies of the following documents:
  - Drawings for Line and Grade of Bridge and Roadway
  - Scoping General Project Information
  - Wetland Delineation Report
  - Negative Survey Report – Archaeological Survey

Ms. Madzellan noted the next project task was to meet with PennDOT and review the preliminary bridge replacement and roadway realignment design plans. She also noted that the required demolition of the garage immediately adjacent to the roadway requires an environmental review based upon the PennDOT environmental scoping field view which could potentially alter the scope should environmentally sensitive materials such as asbestos be discovered.

Supervisor Fisher reviewed the HRG proposal/contract assumptions (items specifically noted as not included) and Mr. Kenworthy indicated the following:

- *Right-of-Way (ROW) Acquisition* – tasks associated with ROW acquisition will be finalized upon completion of preliminary engineering when the full extent of ROW acquisition is defined. The Township can either engage HRG or others to perform those services and complete required tasks outlined within the HRG contract (SOW 2.6.1.1) should condemnation proceedings be required.
- *Construction Inspection* – PennDOT requires the Township to issue an RFQ for bridge construction inspection services which will be funded under the TIP. HRG will provide the Township with a template to complete and issue the RFQ

Mr. Kenworthy also committed to providing project status reports and full supporting details related to HRG invoices currently being held by the Township for payment.

TCRPC transportation specialist, Elijah Yearich, provided an update on the draft TIP intended for adoption by HATS on June 24 and reported:

- Potato Valley Road Bridge construction funding in the amount of \$850,000 is included on the draft TIP with those funds scheduled to be released on October 2018.
- Bridge construction including construction administration/inspection will be fully funded by the state (PennDOT) versus federal funding as previously envisioned when the Township initiated actions on August 4, 2014 to proceed with the project.
- PennDOT District 8 has assigned Diane Crispino (McCormick Taylor) as their project manager.

Mr. Yearich explained that TCRPC's intent to accelerate funding for Potato Valley Road bridge construction on the TIP during 2017 was stalled due to the DCIB

loan to the Township having been delayed. The TIP allocated construction funds during 2017 for "shovel-ready" projects.

There being no further discussion, the workshop session concluded at 8:18 PM.

Respectfully submitted,

SIGNATURE ON FILE

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James H. Fisher, Assistant Secretary