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*Middle Paxton Township*

**BOARD OF SUPERVISORS**

REGULAR MONTHLY MEETING MINUTES

May 4, 2015

**Call to Order**

The May 4, 2015 regular monthly meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:02 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice-Chairman and Secretary; Supervisor Jeffrey Smith, Treasurer; Supervisor Richard Peffer; Supervisor Mitch Rissinger; Steve Stine, Township Solicitor; and Ed Fisher, Township Engineer. Julie Ann Seeds, Township Manager and Assistant Secretary/Treasurer was excused.

**Pledge of Allegiance**

The meeting was opened with the Pledge of Allegiance.

**Public Comments**

Chairman Megonnell invited public comments from those in attendance who were not listed on the meeting agenda.

Robert Keyser, 1221 Gap View Road, informed the Board that he met with State Representative Sue Helm and PennDOT District 8 Executive Michael Keiser seeking enforcement of excessive motorcycle muffler and truck engine retarder noise on U.S. Route 22/322.

**Approval of Minutes**

Chairman Megonnell requested a motion to approve the minutes from the April 6, 2015 regular monthly meeting. Motion by Supervisor Rissinger to approve the minutes from the April 6, 2015 regular monthly meeting was seconded by Supervisor Peffer. *Motion passed unanimously.*

**Treasurer's Report/Monthly Financial Statement**

Supervisor Smith, Treasurer, presented the monthly Treasurer's Report showing the total of Fiduciary Accounts (\$109,258.52), State Accounts (\$108,899.84) and General Accounts (\$1,336,485.47) to be \$1,554,643.83 as of April 30, 2015.

Motion by Supervisor Rissinger to accept the April 2015 Treasurer's Report to be filed for audit was seconded by Supervisor Fisher. *Motion passed unanimously.*

## **Agenda Items**

### Preliminary/Final Land Development Plan - Fort Hunter Service Station Adaptive Reuse

Matthew Bonanno, P.E. of HRG representing the Dauphin County Commissioners presented the Preliminary/Final Land Development Plan - Fort Hunter Service Station Adaptive Reuse dated November 15, 2011 last revised January 14, 2015. After gratefully acknowledging the Board's approval of eight (8) previous time extensions, Mr. Bonanno requested the granting of two waivers and plan approval contingent upon 1) approval of the Improvement Guarantee and 2) completion of plan certificates (signed and sealed plan cover). Mr. Bonanno also noted the April 30, 2015 Dauphin County Court Order affirming the September 20, 2014 decision of the Middle Paxton Township Zoning Hearing Board granting Dauphin County a special exception to construct a non-motorized boat launch and parking area which had been appealed by Jack and Carol Crago.

Motion by Supervisor Rissinger to grant waivers to SALDO Sections 304.B and 510.B.3 and approve the Preliminary/Final Land Development Plan – Fort Hunter Service Station Adaptive Reuse contingent upon satisfactory completion of all outstanding comments was seconded by Supervisor Smith. *Motion passed unanimously.*

### Dauphin County Parks and Recreation – Grant Support Letter

Carl Dickson, Dauphin County Parks and Recreation Director, requested the Township's support for Dauphin County to secure Pennsylvania DCNR funding to create Detweiler Park through the bargain sale purchase of 372 acres of open land for a regional park. Detweiler Park would be located at the base of Peters Mountain and along Route 325 in the view shed of the National Appalachian Trail offering both active and passive recreation uses in addition to helping protect the Clarks Creek waterway.

Motion by Supervisor Fisher to support Dauphin County's proposal to the Pennsylvania DCNR to create Detweiler Park through the bargain sale purchase of 372 acres in Middle Paxton Township was seconded by Supervisor Smith. *Motion passed unanimously.*

### Settino Subdivision 12-lot Sketch Plan – Blue Mountain Parkway

A sketch plan for the Settino property dated March 2, 2015 proposing to subdivide 60.754 acres into 12 lots accessed by a private loop roadway off the Blue Mountain Parkway was presented by Gregory Schwartz, P.E. of Dawood Engineering, Inc. Light-Heigel & Associates, Inc. correspondence dated April 13, 2015 to the Township's Planning Commission provided comments on the Settino Property Sketch Plan. While the Board expressed concerns over the rather significant stormwater and groundwater BMPs intended to be maintained by a homeowners association, the Board suggested the sketch plan be submitted to the Planning Commission for review.

### Zoning Hearing Board Solicitor Assent and Ratification

Motion by Supervisor Smith to acknowledge the Zoning Hearing Board's action to retain Attorney Patrick Armstrong as its solicitor and direct the Township Manager to advise the Zoning Hearing Board that the Board has appropriated \$25,000 in the 2015 budget for expenses required to conduct hearings was seconded by Supervisor Fisher. *Motion passed unanimously.*

### Public Works Building Sewer Connection Request

Construction of the new joint municipal salt storage shed reportedly will disturb the existing sewage distribution field for the Township's public works building. Motion by Supervisor Fisher to submit a request to Dauphin Borough for connection of the Township's public works building to the Borough's sewer system with a waiver of the connection fee and the subsequent application of a residential rate charge was seconded by Supervisor Rissinger. *Motion passed unanimously.*

The Board requested Township Engineer Ed Fisher revisit the proposed location of the joint municipal salt storage shed and recommend the best possible location that would have the least visual impact to the surrounding neighborhood.

### Fishing Creek Community Building Driveway and Parking Area Pavement Issues

A note from Township Manager Julie Seeds suggested improvements were needed to the driveway and parking area pavement at the Fishing Creek Community Building (FCCB), as well as resurfacing of the basketball and tennis playing courts. The Board directed Township Engineer Ed Fisher to prepare plans to improve and repave the FCCB entrance driveway, expand and repave the parking area, and resurface the basketball and tennis courts in preparation for the next gaming grant application cycle.

### EP&D Agreement Amendment for Joint Comprehensive Plan

Motion by Supervisor Smith to amend the Agreement dated May 12, 2014 with Environmental Planning & Design, Inc. (EP&D) replacing *Exhibit B Schedule* with *Exhibit B Schedule-Revised 4/16/15* was seconded by Supervisor Fisher. *Motion passed unanimously.*

### Township Park and Recreation Facilities Application

Motion by Supervisor Smith to table further discussions regarding the current application for use of Township park and recreation facilities was seconded by Supervisor Fisher. *Motion passed unanimously.*

### Extension of Independent Contractor Agreement for QuickBooks Consulting

Motion by Supervisor Fisher to extend the Independent Contractor Agreement with Mary E. Coble for an additional one-year period beginning May 5, 2015 while striking the Indemnification clause from the proposed Agreement was seconded by Supervisor Smith. *Motion passed unanimously.*

## **Reports**

### Solicitor – Steve Stine, Esq.

No report was presented.

### Engineer – Ed Fisher, P.E.

See attached report. Township Engineer Ed Fisher distributed a Road Review Report ranking the current condition of Township roadways noting that approximately 28 miles of roadway need attention inasmuch as they are deteriorating faster than the Township has been able to correct noted condition deficiencies. The Board requested the Road Review Report be expanded to a Roadway Management Plan that would include repair recommendations specific to the traffic volume and areas serviced by those roadways. Mr. Fisher also noted that recommendations for improvements at the Stony Creek Road "S" turn would be presented at the June meeting for the Board's authorization to proceed to prepare bid specifications.

### Road Master – Robert Hofer

See attached report.

### Zoning and Codes Enforcement Officer

See attached report.

### Emergency Management Coordinator – Robert Rusbatch

Mr. Rusbatch reported that the emergency management team continues to meet every other Thursday in preparation for this summer's construction schedule that will bring all truck traffic from Route 11/15 to Route 22/322 while Route 22/322 will experience re-construction night time lane closures. Supervisor Smith suggested PennDOT be requested to reimburse the impacted municipalities for any expenditures incurred for their emergency planning and related traffic wellness preparations.

### Manager's Report – Julie Seeds

See attached report. In Ms. Seeds' absence, Supervisor Fisher reported Ms. Seeds request to hire summer interns Trevor Stammel and Haley Deichmiller at the

hourly rate of \$10 for administrative projects such as updating our records management, newsletter publication, etc.

Motion by Supervisor Fisher to hire summer interns Trevor Stammel and Haley Deichmiller at the hourly rate of \$10 with hours limited so as not to exceed the 2015 budget line item allocation for part-time office services (includes temporary agency receptionist and Township Clerk positions) was seconded by Supervisor Smith. *Motion passed with Chairman Megonnell and Supervisor Rissinger voting nay.*

#### Committee/Organization Reports

- Dauphin-Middle Paxton Joint Park Authority - No report was presented.
- Dauphin-Middle Paxton Joint Public Safety Authority - No report was presented.
- Capital Region Council of Governments (CapCOG) - Supervisor Fisher reported on action items from the CapCOG April meeting.
- Pennsylvania State Association of Township Supervisors (PSATS) – Supervisor Fisher reported Resolution 15-18 seeking legislation to amend the Second Class Township Code to allow elected township supervisors to receive life insurance coverage commensurate with policies in effect for other township employees was approved by a majority of PSATS voting members during the 93<sup>rd</sup> annual educational conference and trade show held April 19-22 at Hershey, PA.
- Herbert, Rowland & Grubic (HRG) Status Report – The May 1, 2015 status report of the Potato Valley Bridge Replacement and Roadway Realignment Project was distributed to the Board.

#### **Review/Approval of Bills**

The listing of vendor bills for April was distributed to the Board for review/approval. Motion by Supervisor Rissinger to pay all vendor bills listed for April was seconded by Supervisor Smith. *Motion passed unanimously.*

#### **Information Items/Letters Received**

Supervisor Fisher presented items of general interest, as well as recent correspondence received by the Township that did not require Board action.

#### **Board Member Comments**

No comments were presented.

#### **Executive Session**

Not required.

**Adjournment**

There being no further business, the meeting was adjourned at 9:04 PM upon a motion by Supervisor Rissinger, seconded by Supervisor Smith. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

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James H. Fisher, Secretary