



Mailing Address

P.O. Box 277
Dauphin, PA 17018

Office Address

10 Elizabeth Avenue
Dauphin PA, 17018

Phone: 717-921-8128

Fax: 717-474-8146

Middle Paxton Township

BOARD OF SUPERVISORS

MONTHLY BUSINESS MEETING MINUTES

March 1, 2021

Call to Order

The March 1, 2021 monthly business meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Supervisor and Vice-Chairman Mike Sudia in the Township meeting room. Also present were Supervisor and Treasurer Wilbur Evans; Supervisor and Assistant Secretary James Fisher; Supervisor Larry Cooney; Township Manager, Secretary and Assistant Treasurer Julie Ann Seeds; Solicitor Steve Stine; and Ed Fisher representing the Township Engineer, *Light-Heigel & Associates, Inc.* Supervisor and Chairman Jeffery Smith was absent.

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Public Comments

Provisions were made to accommodate the public while maintaining adequate social distancing within the meeting room during the continuing Declaration of Disaster Emergency as a result of the imminent threat to the health, safety and welfare of the citizens of the Commonwealth posed by the novel coronavirus (COVID-19) pandemic.

Supervisor Sudia invited comments from those in attendance who were not listed on the meeting agenda. No comments were presented.

Approval of Minutes

Motion by Supervisor Evans to approve the minutes from the February 18, 2021 Monthly Business Meeting was seconded by Supervisor Cooney. *Motion passed unanimously.*

Treasurer's Report/Monthly Financial Statement

The February monthly Treasurer's Report showed the total of the *PLGIT Prime* State Account (Liquid Fuels Fund) \$40,298.15; *Mid Penn Bank* Fire Hydrant Account \$7,683.40; Fiduciary Funds (Escrow & Fire Co. Vehicle Replacement Accounts) \$221,277.23; *PLGIT Prime* General Fund (Building, Equipment, Parks & Rec Accounts) \$242,967.74; *PLGIT*

Term Reserve Account (Capital & Sewer) \$548,913.16; Mid Penn Bank Money Market Account \$374,168.35; Mid Penn Bank General Fund (Public Safety & Operating) \$605,035.15; and Mid Penn Bank Public Funds Account (FEMA Flood Mitigation Assistance Grant Program) \$1.00 to be **\$2,040,344.18** as of February 28, 2021.

Motion by Supervisor Fisher to accept the February 2021 Treasurer's Report to be filed for audit was seconded by Supervisor Sudia. *Motion passed unanimously.*

Old Business

Eagle Scout Project – Andrew Young

Andrew Young presented a landscape drawing of the proposed honor garden at the Joint Municipal Building intended to be completed as his Eagle Scout project. Mr. Young explained the proposed brick paver area to be located directly across from the building entrance parking area will enable placement of engraved bricks as memorials or in honor of current and/or past emergency responders, community volunteers, supervisors, etc. and include a memorial bench surrounded by a mix of low maintenance landscape plantings. He was pleased to report his fund raising efforts have reached 75% of the \$10,000 proposed project total cost.

The Board thanked Mr. Young for his project presentation and indicated the Board would take final action on the proposal at the next monthly business meeting.

New Business

2021 Road Repair Project Bid Results

Light-Heigel & Associates, Inc. correspondence dated March 1, 2021 summarized the bids received for the 2021 seal coat and base repair projects and recommended corresponding contract awards for the Board's consideration.

- Chip and Fog Seal Road Projects

Bids were received from Russell Standard (total \$143,912.56), Midland Asphalt Materials (total \$160,652.46) and Marvin Paving (total \$161,074.12) for Fishing Creek Estates, Geisel High Point, Arnold Avenue, Cemetery Road and Heckton Road.

- Base Repair Projects

Bids were received from Farhat Excavating (total \$99,375.00), Big Rock (total \$59,005.25), H&K (total \$56,619.35), New Enterprise (total \$55,525.20) and Construction Masters (total \$59,418.00) for base repair to Fishing Creek Estates, Arnold Avenue, Cemetery Road and Heckton Road.

Motion by Supervisor Cooney to award a contract to Russell Standard Corporation in the amount of \$143,912.53 for the 2021 chip and fog seal projects and to New Enterprise Stone and Lime in the amount of \$55,525.20 for the 2021 base repair projects was seconded by Supervisor Evans. *Motion passed unanimously.*

Resolution No. 2021-03

Motion by Supervisor Evans to adopt Resolution No. 2021-03 to approve, adopt and place into immediate effect the Emergency Operations Plan of Dauphin County was seconded by Supervisor Cooney. *Motion passed unanimously.*

Higher Information Group – IT Network Infrastructure Proposal

A proposal dated February 17, 2021 to upgrade from a 24-port to a 500W 48-port managed switch, incorporate two (2) 150 8-port managed switches and an optional

wireless access point for the township's IT network implementation/migration project was presented by Higher Information Group based upon its final pre-installation walk-through of the township and fire company offices.

Motion by Supervisor Fisher to award a change order to Higher Information Group in the amount of \$4,164.10 to upgrade from a 24-port to a 500W 48-point managed switch, incorporate two (2) 150 8-port managed switches and an optional wireless access point for the township's IT network implementation/migration project was seconded by Supervisor Sudia. *Motion passed unanimously.*

Municipal Parks and Recreation Improvements

- Hagy Park – Memorial Benches

Manager Seeds reported having received an inquiry about placement of a 6-foot heat-fused poly-vinyl coated metal memorial bench at Hagy Park. She suggested the Board consider enabling others to place matching memorial benches at an approximate cost of \$1,025 each along the all-weather trail surrounding the playing fields. It was the consensus of the Board to publicize the opportunity for others to purchase matching memorial benches to be surface mounted on concrete pads by the township public works crew adjacent to the Hagy Park all-weather trail.

- Hagy Park, Ibberson Park and Fishing Creek Community Center

Manager Seeds presented a proposed outdoor signboard design intended to be crafted and installed by the township public works crew for displaying park information, notices and mounting of Dogi-Pot smart litter pick-up bags at the three township parks. It was the consensus of the Board to authorize the construction and placement of the proposed signboards at the appropriate parking lot locations at Hagy Park, Ibberson Park and Fishing Creek Community Center.

Departmental Reports

Township Engineer

Light-Heigel & Associates, Inc. submitted a written report of items and activities completed during the month of February.

Public Works

Road Master Robert K. Hofer II submitted a written report dated March 1.

Zoning & Codes Enforcement

Ed Fisher and Julie Seeds submitted a written report dated February 25.

Emergency Management Coordinator

Emergency Management Coordinator Robert Rusbatch reported he was requested to attend a future meeting of the Clarks Creek Watershed Preservation Association (CCWPA). The CCWPA appointed a Special Committee to review the DeHart Dam Emergency Action Plan and is recommending the addition of sirens to the notification and warning system, as well as expressing concerns about a perceived insufficiency of the evacuation route.

Mr. Rusbatch also reported the South Central Alert system can no longer be directly activated by municipal emergency management agencies. Municipality-specific system alerting requests must now be submitted to Dauphin County Emergency Management by the designated municipality emergency management coordinator for broadcast.

Sewage Enforcement

Sewage Enforcement Officer Brian S. McFeaters submitted a written activity report for the month of February.

Township Manager

Manager Seeds submitted a written report dated March 1.

Committee/Organization Reports

Dauphin-Middle Paxton Joint Park Authority

Supervisor Cooney reported Ron Hull accepted his appointment to a 5-year term on the Authority.

Capital Region Council of Governments (CapCOG)

Supervisor Fisher submitted a written report dated March 1.

Dauphin-Middle Paxton Fire Company Oversight Committee

Supervisor Fisher submitted a written report dated March 1. He noted the report includes the operational and cost proposal details presented to the committee for the fire company's proposed acquisition and outfitting of Squad 38 to replace the recently retired Rescue 38 vehicle. He also noted the proposed new vehicle acquisition will be an agenda item for committee action at its March 23 meeting.

Zoning Ordinance Update Committee

Manager Seeds reported having provided information requested by the township's consultant EP&D to complete a final draft of the Ordinance of Definitions for presentation to the committee.

Dauphin County Tax Collection Committee

The next committee meeting is scheduled for 6:30 PM March 17 in the Middle Paxton Township meeting room.

Approval/Payment of Bills

Motion by Supervisor Cooney to pay all vendor bills listed for the March meeting and authorize payment of all recurring monthly expenses upon receipt to avoid late-charge penalties was seconded by Supervisor Fisher. *Motion passed unanimously.*

Informational Items/Correspondence Received

The Board reviewed the Plasterer Equipment Company, Inc. service quote No. 002684 totaling \$1,123.90 to flush and refill the engine coolant systems of the two generators serving the Joint Municipal Building.

Motion by Supervisor Cooney to authorize Plasterer Equipment Company, Inc. to perform the quoted maintenance services described in service quote No. 002684 for the total amount of \$1,123.90 was seconded by Supervisor Evans. *Motion passed unanimously.*

Public Comment

Supervisor Sudia invited any closing comments from those in attendance. No comments were presented.

Board Member Comments/Announcements

Supervisor Cooney announced that the Dauphin County Gaming Advisory Board's grant award recommendations were finalized and presented to the Dauphin County Board of Commissioners.

Adjournment

There being no further business, the meeting was adjourned at 7:41 PM upon a motion by Supervisor Cooney, seconded by Supervisor Sudia. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Assistant Secretary