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Middle Paxton Township

BOARD OF SUPERVISORS

MONTHLY BUSINESS MEETING MINUTES

June 6, 2022

Call to Order

The June 6, 2022 monthly business meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:01 PM by Supervisor and Chairman Jeffery Smith in the Township meeting room. Also present were Supervisor and Vice-Chairman Mike Sudia; Supervisor and Treasurer Wilbur Evans; Supervisor and Assistant Secretary James Fisher; Supervisor Larry Cooney; Township Manager, Secretary and Assistant Treasurer Julie Ann Seeds; Township Solicitor Steve Stine; and Ed Fisher representing the Township Engineer, *Light-Heigel & Associates, Inc.*

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Supervisor Smith reported that an executive session of the Board of Supervisors was held immediately prior to this meeting to obtain legal advice from the Township Solicitor. Supervisor Smith also recognized Boy Scout Troop 233 and Scout Leader Steve Rinehart. The scouts were present in the meeting room as one of the requirements to obtain their *Citizenship in the Community* merit badge.

Public Comments

Supervisor Smith invited comments from those in attendance regarding items not listed on the published meeting agenda. No comments were presented.

Approval of Minutes

Motion by Supervisor Evans to approve the minutes from the May 2, 2022 Monthly Business meeting was seconded by Supervisor Cooney. *Motion passed unanimously.*

Treasurer's Report/Monthly Financial Statement

The May monthly Treasurer's Report showed the total of the *PLGIT Prime* State Account (Liquid Fuels Fund) \$39,907.91; *Mid Penn Bank* Fire Hydrant Account \$8,716.07; Fiduciary Funds (Escrow & Fire Co. Vehicle/Equipment Accounts) \$424,351.79; *PLGIT Prime* General

Fund (Building, Equipment, Parks & Rec Accounts) \$493,411.88; *PLGIT Term Reserve Account* (Capital & Sewer) \$500,080.75; *PLGIT ARPA Funds* \$268,610.88; *Mid Penn Bank Money Market Account* \$129,462.92; *Mid Penn Bank General Fund* (Public Safety & Operating) \$704,814.57; *Mid Penn Bank Reserve Account* (Capital & Sewer) \$49,544.92; and *Mid Penn Bank FEMA Grant Account* (Flood Mitigation Assistance Program) \$1.00 to be **\$2,644,903.69** as of May 31, 2022.

Manager Seeds noted that the Treasurer's Report highlighted certain account funds that were transferred from Mid Penn Bank to PLGIT to obtain a higher rate of interest at the recommendation of the Finance Committee. She also noted a deposit in the amount of \$201,434.50 to the *PLGIT Prime State Account* (Liquid Fuels Fund) was anticipated to be received representing the state's 2022 Liquid Fuels allocation.

Motion by Supervisor Smith to accept the May 2022 Treasurer's Report to be filed for audit was seconded by Supervisor Sudia. *Motion passed unanimously.*

Agenda Items

Red Hill Road Bridge/Culvert Replacement Project Status

The HRG June 6 status indicated completion of the final roadway design, utility coordination needs for constructability in respect to setting the culvert structure, ROW valuations for property impacts (the respective waiver valuation worksheets were included with the report), and receipt of the PADEP GP-11 permit. Manager Seeds reported that temporary construction waivers/easements for five (5) properties would be required and that waiver valuations for those 5 affected properties totaled \$3,800 subject to negotiation.

Motion by Supervisor Fisher authorizing HRG to present the waiver valuations to the 5 affected property owners as estimated just compensation to obtain temporary construction easements and complete ROW acquisitions was seconded by Supervisor Evans. *Motion passed unanimously.*

PA Game Commission Hunter Access Program Cooperative Agreement – Ibberson Park

Manager Seeds reported the current Hunter Access Program Cooperative Agreement with the Pennsylvania Game Commission pertaining to the 51.55 acre Ibberson Park tract of land was expiring and recommended the township enter into an agreement renewal to extend the agreement period indefinitely on a year-to-year basis. Provisions under the agreement will aid in the conservation of game and other wildlife including public hunting and trapping while providing the Game Commission with right of entry, ability to furnish food and cover seedlings beneficial to wildlife, perform habitat enhancements, and limit user access to type of vehicles permitted on the property by the township.

Motion by Supervisor Fisher to enter into the Hunter Access Program Cooperative Agreement (Form PGC-PAP 04-2007) with the Pennsylvania Game Commission was seconded by Supervisor Smith. *Motion passed unanimously.*

Final Minor Subdivision Plan for Sean & Elizabeth Miriello Time Extension

A May 27, 2022 written grant of extension of plan review time until August 2, 2022 to allow time to resolve outstanding issues pertaining to the Final Minor Subdivision Plan for Sean & Elizabeth Miriello was received from Melham Associates, PC.

Motion by Supervisor Fisher to accept the grant of extension of plan review time until August 2, 2022 for the *Final Minor Subdivision Plan for Sean & Elizabeth Miriello* was seconded by Supervisor Smith. *Motion passed unanimously.*

Final Minor Subdivision Plan over lands of WRTR Properties, LLC Time Extension

A June 1, 2022 written grant of extension of plan review time until the September 2022 Supervisors meeting to allow time to resolve review comments pertaining to the Final Minor Subdivision Plan over lands of WRTR Properties, LLC was received from Burget & Associates, Inc.

Motion by Supervisor Fisher to accept the grant of extension of plan review time until the September 2022 Supervisors meeting for the *Final Minor Subdivision Plan over lands of WRTR Properties, LLC* was seconded by Supervisor Sudia. *Motion passed unanimously.*

Resolution 2022-07 for Potato Valley Road Improvement Project DCIB Loan Application

Motion by Supervisor Fisher to ratify Resolution 2022-07 authorizing the filing of an application for a Dauphin County Infrastructure Bank-General loan request of \$649,000 to be used for the Potato Valley Road Improvement Project was seconded by Supervisor Evans. *Motion passed unanimously.*

Resolution 2022-08 Supporting PA Commission for the United States Semiquincentennial

Motion by Supervisor Fisher to adopt Resolution 2022-08 supporting the Pennsylvania Commission for the United States Semiquincentennial and endorsing America250PA and its mission to educate, preserve, innovate and celebrate every Pennsylvanian was seconded by Supervisor Smith. *Motion passed unanimously.*

2022-2023 Gaming Grant Application – Proposed Projects

Manager Seeds recommended the township prepare and submit 2022-2023 Gaming Grant applications to cover the annual debt service on the current Dauphin County Infrastructure Bank (DCIB) loan for the Potato Valley Road Bridge Replacement and Roadway Realignment Project, annual debt service on the proposed DCIB loan for the Potato Valley Road Improvement Project and proposed preservation of the Mary S. Trost property at 1451 Stackpole Lane consisting of 164.76 acres of land of which 151.94 acres are held by the Manada Conservancy under a Grant of Conservation Easement and Declaration of Covenants.

Motion by Supervisor Smith to prepare and submit 2022-2023 Gaming Grant applications to cover the annual debt service on the current Dauphin County Infrastructure Bank (DCIB) loan for the Potato Valley Road Bridge Replacement and Roadway Realignment Project and annual debt service on the proposed DCIB loan for the Potato Valley Road Improvement Project was seconded by Supervisor Sudia. *Motion passed unanimously.*

Mary H. Trost Property – 1451 Stackpole Lane

Manager Seeds reported the township in cooperation with Dauphin County Parks and Recreation, DCNR and Manada Conservancy has been presented with the opportunity to preserve the Mary S. Trost property at 1451 Stackpole Lane consisting of 164.76 acres of land of which 151.94 acres are held by the Manada Conservancy under a Grant of Conservation Easement and Declaration of Covenants. She noted that the Trost property dates back to the 1700s and has a historic significance as to its ownership (the Stackpole

and Detweiler families) and visitors of note including Generals Dwight Eisenhower, George Patton, Omar Bradley and Jonathan Wainwright.

Motion by Supervisor Fisher for the solicitor to prepare and present an option agreement for the township to purchase the 164.76 acres of land currently held by the Mary S. Trost estate at a price to be determined based upon a certified appraisal was seconded by Supervisor Smith. *Motion passed unanimously.*

Letter of Resignation – Scott M. Eisenhart

Supervisor Smith reported Scott M. Eisenhart had submitted a letter of resignation from his position as Administrative Assistant effective Friday, May 27, 2022.

Reports

Township Engineer – Light-Heigel & Associates, Inc.

A written engineering report for the month of May was presented. Mr. Fisher also distributed written correspondence from Light-Heigel & Associates, Inc. to the Board recommending escrow release for the Ronald Bowman property at 610 Stony Creek Road and Bryan Muretic property at Lot 3 Stricker Lane.

Motion by Supervisor Smith to add an agenda item to enable the Board to take action on the Light-Heigel & Associates, Inc. escrow release recommendations for the Ronald Bowman property at 610 Stony Creek Road and Bryan Muretic property at Lot 3 Stricker Lane was seconded by Supervisor Sudia. *Motion passed unanimously.*

Motion by Supervisor Smith to release the Improvement Guarantee held for the Ronald Bowman property at 610 Stony Creek Road pursuant to Light-Heigel & Associates, Inc. correspondence dated May 12, 2022 indicating that the required stormwater facilities have been completed in general conformity with the approved plan was seconded by Supervisor Cooney. *Motion passed unanimously.*

Motion by Supervisor Smith to release the Improvement Guarantee held for the Bryan Muretic property at Lot 3 Stricker Lane pursuant to Light-Heigel & Associates, Inc. correspondence dated May 13, 2022 indicating that the required stormwater facilities have been completed in general conformity with the approved plan was seconded by Supervisor Cooney. *Motion passed unanimously.*

Public Works – Roadmaster Robert Hofer

A written activity report dated June 6, 2022 was presented. Supervisor Smith requested that any questions from the Board pertaining to items listed in that report be presented to Manager Seeds.

Zoning & Codes Enforcement – Barry Isett & Associates, Inc.

A written Building-Zoning-Code Enforcement Activity Report for the month of May from Barry Isett & Associates, Inc. was presented. Supervisor Smith requested that any questions from the Board pertaining to items listed in that report be presented to Manager Seeds.

Emergency Management Coordinator – Robert Rusbatch

A written report dated June 6, 2022 was presented.

Sewage Enforcement Officer – Brian McFeaters

A written activity report for the month of May was presented. Supervisor Smith requested that any questions from the Board pertaining to items listed in that report be presented to Manager Seeds.

Township Manager – Julie Ann Seeds

A written activity report for the Month of May was presented. Manager Seeds also highlighted several items that were included in her written report.

Committees/Organizations

- *Dauphin-Middle Paxton Joint Park Authority* – Supervisor Cooney reported the Authority has scheduled a public meeting on June 27 to solicit public input on the park's master site plan being prepared by its consultant Simone Collins Landscape Architecture.
- *Capital Region Council of Governments (CapCOG)* – A written report dated June 6 was presented by Supervisor Fisher.
- *Dauphin-Middle Paxton Fire Company Oversight Committee* – A written report dated June 6 was presented by Supervisor Fisher.
- *Zoning Ordinance Update Committee* – Manager Seeds reported that the committee would be reviewing the final draft of the proposed Zoning Ordinance update before it is presented to the Planning Commission for their review.
- *Dauphin County Tax Collection Committee (DCTCC)* – Supervisor Evans reported EIT revenues continue to be higher than the previous year and that the July meeting has been canceled.
- *Dauphin Borough School Building Replacement Committee* – No report was presented.
- *Parks & Recreation Committee* – Manager Seeds reported that a meeting of the reconstituted committee has not yet been scheduled.

Review/Approval of Bills

Motion by Supervisor Smith to pay all vendor bills listed for the May meeting including approval of the Farhat Excavating LLC invoice in the amount of \$52,777.50 from the General Fund Account for completion of the 2022 roadway base repair project as recommended by Light-Heigel & Associates, Inc. correspondence dated June 3, 2022 and to authorize payment of all recurring monthly expenses upon receipt to avoid late-charge penalties was seconded by Supervisor Cooney. *Motion passed unanimously.*

Informational Items/Letters/Emails Received

Informational items distributed to the Board included email correspondence from Tomlinson and Bomberger dated June 3, 2022 detailing the application of herbicide materials to the Hagy Park playing fields, as well as recommendations for aeration and over-seeding of the fields each fall, proper mowing practices, and designating someone accountable for the decision to play on the fields to avoid damage when the fields may be soft. Email correspondence was also received from the Greater Harrisburg Association of Realtors dated May 2 inviting township officials to attend the Association's Municipal Officials Breakfast on Tuesday, June 21 at the Penn Harris Hotel, 1150 Camp Hill Bypass from 7:45 to 9:30 AM.

Manager Seeds also invited the Board to attend a guided tour of the DeHart Dam at 10 AM on Thursday, June 16. Those interested were asked to advise her as soon as possible inasmuch as access to the secured facility must first be granted by Capital Region Water.

Board Member Comments/Announcements

Supervisor Sudia inquired whether Abel Temps has presented any candidates to provide temporary staff support.

Supervisor Smith reminded those in the audience that the Board's July monthly business meeting is scheduled for Thursday, July 7th versus Monday, July 4th due to the Independence Day holiday.

Adjournment

There being no further business, the meeting was adjourned at 7:51 PM upon a motion by Supervisor Smith, seconded by Supervisor Sudia. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Assistant Secretary