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*Middle Paxton Township*

**BOARD OF SUPERVISORS**

MONTHLY WORKSHOP MEETING MINUTES

February 21, 2023

**Call to Order**

The February 21, 2023 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:03 PM by Supervisor and Chairman Jeffery Smith in the Township meeting room. Also present were Supervisor and Treasurer Wilbur Evans; Supervisor and Assistant Secretary James Fisher; Supervisor Larry Cooney; and Township Manager, Secretary and Assistant Treasurer Julie Ann Seeds. Supervisor and Vice-Chairman Mike Sudia was absent.

**Pledge of Allegiance**

The meeting was opened with the Pledge of Allegiance.

**Public Comments**

Supervisor Smith invited comments from those in attendance who were not listed on the meeting agenda. No comments were presented.

**Agenda Items**

Proposal for Engineering Services

Motion by Supervisor Fisher to terminate the professional services of *Light-Heigel & Associates, Inc.* and provide written notice requesting the return of all records, specifications, drawings, plans and other Middle Paxton Township project-related documents pertaining to work in progress within 15 business days with *Light-Heigel & Associates, Inc.* being entitled to payment in full for all work in progress up to and including the day on which *Light-Heigel & Associates, Inc.* was notified of the termination of services and request the return of all archived records within a time frame mutually agreed upon was seconded by Supervisor Evans. *Motion passed unanimously.*

Motion by Supervisor Fisher to retain the professional services of *Herbert, Rowland & Grubic, Inc. (HRG)* as the Township Engineer to provide engineering and related services as outlined in Attachment A of their proposal dated January 16, 2023 was seconded by Supervisor Smith. *Motion passed unanimously.*

Stephenson Equipment, Inc. Quotation for Asset Tracking Devices

Motion by Supervisor Cooney to award a contract to *Stephenson Equipment, Inc.* in the amount of \$1,638.52 for acquisition and installation of six (6) wired *LINXUP* GPS tracking devices in the township's maintenance vehicles including the backhoe and boom-mower tractor was seconded by Supervisor Evans. *Motion passed unanimously.*

2023 Residential Brush Site

Manager Seeds reported *H&H Excavating* was no longer hauling residential brush being collected at the township's brush site located to the north of the upper maintenance garage and that the township would either have to haul its own brush to a grinder site or rent a chipper to reduce the volume of collected brush. She also noted the anticipated construction of the *Verizon Wireless* cell tower facility within the leased portion of that site during the next several months would preclude use of the property for collection of residential brush until construction was completed.

Motion by Supervisor Smith to relocate the township's residential brush collection site to Hagy Park until such time the *Verizon Wireless* cell tower facility construction was completed was seconded by Supervisor Cooney. *Motion passed unanimously.*

**Adjournment**

There being no further business, the meeting was adjourned at 7:20 PM upon a motion by Supervisor Smith, seconded by Supervisor Cooney. *Motion passed unanimously.*

Respectfully submitted,

**SIGNATURE ON FILE**

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James H. Fisher, Assistant Secretary