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Middle Paxton Township

BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
December 2, 2013

Call to Order

The December 2, 2013 regular monthly meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice Chairman and Secretary; Supervisor Mitchell Rissinger; Supervisor Mary Jane Davis; Julie Seeds, Township Manager and Assistant Secretary/Treasurer; Steve Stine, Solicitor; and Ed Fisher, Township Engineer. Supervisor Richard Peffer, Treasurer was excused.

Pledge of Allegiance and Public Comments

Following the Pledge of Allegiance, public comments were requested from those in attendance.

Mrs. Jack (Carol) Crego, 120 Fort Hunter Road (Susquehanna Township), spoke in opposition to the pending Dauphin County Parks and Recreation's Fort Hunter Station Adaptive Reuse Plan. The Board had recently accepted Dauphin County Parks and Recreation's grant of extension delaying action on the Fort Hunter Station Adaptive Reuse Plan until May 2014. Mrs. Crego suggested the proposed parking lot construction to the rear of Fort Hunter Station was an ill-conceived and unnecessary plan in violation of Township Ordinance 68 governing new construction and development within areas subject to flooding and pleaded with the Board to reject the project.

Mr. Gene Stilp, 1550 Fishing Creek Valley Road, also spoke in opposition to the pending Dauphin County Parks and Recreation's Fort Hunter Station Adaptive Reuse Plan and noted that a Fishing Creek Watershed Association was being organized to help protect the Fishing Creek watershed.

Approval of Minutes

Chairman Megonnell requested a motion to approve the minutes from the November 4, 2013 regular monthly meeting. Motion by Supervisor Rissinger to approve the minutes from the November 4, 2013 regular monthly meeting was seconded by Supervisor Davis. *Motion passed unanimously.*

Chairman Megonnell requested a motion to approve the minutes from the November 19, 2013 workshop meeting. Motion by Supervisor Rissinger to approve the minutes from the November 19, 2013 regular monthly meeting was seconded by Supervisor Fisher. *Motion passed unanimously.*

Discussion ensued regarding the Fire Company training line item entered into the proposed 2014 budget as recorded in the workshop meeting minutes. Motion by Supervisor Rissinger to restate the \$10,000 Fire Company training line item in the proposed 2014 budget as being contingent upon a training package mutually agreeable to both the Fire Company and the Township was seconded by Supervisor Fisher. *Motion passed unanimously.*

Treasurer's Report/Monthly Financial Statement

Julie Seeds, Assistant Secretary/Treasurer, presented the Treasurer's Report and reported the total of Fiduciary (\$391,622.21) and General Account (\$1,459,558.25) funds to be \$1,851,180.46 as of November 30. Ms. Seeds distributed the Profit & Loss Statement for January through November 2013 and noted that the correct net income should be \$14,880.69 versus the stated -\$201,320.72. While the P&L statement captures disbursements for the municipal building monthly mortgage payments, it does not credit income for those disbursements being made from the Building Fund.

Motion by Supervisor Davis to approve the Treasurer's Report and Monthly Financial Statement to be filed for audit was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Agenda Items

Tri-County Regional Planning Commission Nominees

Motion by Supervisor Rissinger to nominate candidates Bill Hawk and Frank Chlebnikow to the Tri-County Regional Planning Commission was seconded by Supervisor Davis. *Motion passed unanimously.*

Resolution 2013-11 Compensation/Appointments

The draft Resolution 2013-11 stating compensation for Township employees and making appointments for various positions, bank depositories, committees, commissions, boards and authorities to be effective January 1, 2014 was reviewed by

the Board. The Resolution will be finalized for adoption at the December 17 workshop meeting.

Resolution 2013-12 Fee Schedule

The draft Resolution 2013-12 establishing the schedule of fees and charges to be effective January 1, 2014 was reviewed by the Board. The Resolution will be finalized for adoption at the December 17 workshop meeting.

Fishing Creek Community Building

1. *Bat Removal* – Although a written report has not been received from Orkin Pest Control, Ms. Seeds reported it was her understanding that Orkin removed all attic Fiberglas batt and blown in insulation contaminated by bat droppings, disinfected the remaining insulation, capped the chimney and closed all openings through which bats have entered the Fishing Creek Community Building attic after taking action to remove the resident bats. The Township will rent the necessary equipment to enable the Road Crew to restore adequate thermal insulation in the building attic with new blown in insulation.
2. *Jones Masonry Change Order* – Township Engineer Ed Fisher verified the masonry contractor had replaced a total of 20 bricks while re-pointing the exterior of the Fishing Creek Community Building. Under the terms of the contract, brick replacement was quoted at a cost of \$50 per brick and a change order in the amount of \$1,000 was presented for payment. Motion by Supervisor Rissinger to approve the \$1,000 change order submitted by Jones Masonry was seconded by Supervisor Davis. *Motion passed unanimously.*

Reports

Emergency Management Coordinator – Robert Rusbatch – No report was presented.

Dauphin-Middle Paxton Joint Park Authority – No report was presented.

Solicitor – Steven Stine, Esquire – No report was presented.

Engineer – Ed Fisher – See attached report.

It was the consensus of the Board that the engineer should proceed with preparing right-of-way agreements necessary for realignment and replacement of the Potato Valley Road bridge and, together with the Township Manager, meet with the affected property owners to finalize those agreements for execution.

Road Master – Robert Hofer – See attached report.

The Board requested a preliminary work plan for 2014 be prepared for Board review during the January meeting.

Zoning and Codes Enforcement Officer – See attached report.

Manager's Report – Julie Seeds

Ms. Seeds reported having spent considerable time preparing for the November 18 Dauphin County Gaming Committee grant application review meeting during which she was accompanied by Emergency Management Coordinator Rusty Rusbatch, Supervisor Fisher, Borough Councilwoman Dianne Price and Fire Commission Chairman Tom O'Connell. She also reported having revised and advertised the preliminary 2014 budget approved during the November 19 workshop meeting.

Ms. Seeds noted the Game Time all-inclusive playground equipment was delivered today and is stored in the basement of the municipal building with unloading assistance provided by Lester Putt of the Dauphin Borough road crew. As a joint effort among the Dauphin-Middle Paxton Park Authority, Dauphin Borough and the Township, planning can now be initiated for site development and installation of the playground during the spring of 2014.

Review/Approval of Bills

Motion by Supervisor Rissinger to pay the November 2013 General and New Municipal Building bills was seconded by Supervisor Davis. *Motion passed unanimously.*

Information Items/Letters Received

Ms. Seeds presented items of general interest, as well as correspondence received by the Township during the previous month that did not require Board action.

Ms. Seeds noted the Township received checks from Texas Eastern/Spectra Energy under the terms of the Temporary Workspace Permit, as well as the road crossing permit required for excavation of Stony Creek Road in the vicinity of Lindsey Lane during pipeline construction anticipated to start on or about May 1, 2014. It was the consensus of the Board that the check issued under the terms of the Temporary Workspace Permit be deposited in the Parks and Recreation Board Fund (Mid Penn Bank Money Market Account #6079) and that the check received for the road crossing permit be deposited in the General Fund (Centric Bank Checking Account #3935).

Executive Session

The Board recessed into executive session at 8:36 PM to discuss personnel matters upon a motion by Supervisor Davis, seconded by Chairman Megonnell. *Motion passed unanimously.*

The Board reconvened into regular session at 9:26 PM and took no action.

Board Member Comments

Supervisor Rissinger commented on the deteriorating condition of the blacktop parking areas and driveway to the Fishing Creek Community Building. He noted, however, that the Fishing Creek Community Building was a hidden treasure and that recent renovations, as well as the additional renovations planned during 2014 will make the facility even more attractive and accessible for use of Township residents. No other comments were presented.

Adjournment

There being no further business, the meeting adjourned at 9:28 PM upon a motion by Supervisor Davis, seconded by supervisor Rissinger. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Secretary