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*Middle Paxton Township*

**BOARD OF SUPERVISORS**

WORKSHOP MEETING MINUTES  
August 16, 2016

**Call to Order**

The August 16, 2016 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:02 PM by Chairman and Treasurer Jeffery Smith in the Township meeting room. Also present were Supervisor James Fisher, Vice-Chairman and Assistant Secretary; Supervisor Richard Peffer; Supervisor Wilbur Evans; and Julie Ann Seeds, Township Manager, Secretary and Assistant Treasurer. Supervisor Larry Cooney was absent.

**Pledge of Allegiance**

The meeting was opened with the Pledge of Allegiance.

**Public Comments**

Chairman Smith invited comments from those in attendance who were not listed on the meeting agenda. No comments were presented.

**Agenda Items**

Declaration of Consolidation of Previously Subdivided Lots

Jack Bertolette and Martha Mercurio owners of 1600 Hemlock Lane submitted a Deed of Consolidation intended to be filed in order to consolidate and combine adjoining lots known as Dauphin County Tax Parcels 43-025-028 and 43-026-014.

Motion by Chairman Smith to approve consolidation of adjoining lots known as Dauphin County tax parcels 43-025-028 and 43-026-014 subject to the owners providing proof of having filed the Deed of Consolidation within 60 days of this action was seconded by Supervisor Evans. *Motion passed unanimously.*

Joint Municipal Building Energy Efficiency (Solar) Project Update

HRG Regional Land Development Manager, William R. Swanick, and HRG electrical engineer Eric Boyer provided a project status update and distributed preliminary construction plans for a roof mounted solar system. Messrs. Swanick and Boyer recommended the Board reconsider the proposed acquisition and installation of electric

infrared heaters in the Fire Company apparatus bays intended to offset use of the natural gas heaters which was an action approved by the Board during its February 11, 2016 special meeting.

It was explained that the electric infrared heaters have a much higher thermal unit cost than the existing gas heaters and suggested that the Board could consider offsetting the Fire Company's gas bill using the positive cash flow anticipated to be generated by the solar system. They also suggested the Township take ownership of the fire company's PPL Electric Utility account via *net metering* once the system is installed thereby offsetting any electric billing to the Fire Company.

The Board requested HRG to proceed with completing the system design as discussed and to prepare the construction plans and bid specifications for approval at the September 5 regular Board meeting.

#### Dauphin-Middle Paxton Fire Company Request for Release of Funds

Manager Seeds having received a request from Fire Chief Mike Fagan for the entire balance of the Fire Company Equipment Fund held in the Township's Mid Penn Bank account #9119 including transfer of the remaining 2016 funds budgeted for that account as approved by the Board during its June 6, 2016 regular meeting. The Fire Company is purchasing a special utility unit (Chevrolet Silverado 2500HD Crew Cab with a Brand FX composite utility body) from Lawrence Chevrolet at a total purchase price of \$44,951.15. Manager Seeds noted that action would effectively zero out Mid Penn Bank account #9119.

Motion by Chairman Smith to release \$19,016.28 to the Dauphin-Middle Paxton Fire Company toward purchase of a special utility unit was seconded by Supervisor Evans. *Motion passed unanimously.*

### **Informational Items**

Manager Seeds reported having received an invoice from Enerfab in the amount of \$1,247.00 for rental of the road plate used during the Stony Creek 'S' turn culvert replacement project and requested approval to pay that invoice inasmuch as it was discounted from a 2-day rental to 1-day rental by the vendor.

Motion by Chairman Smith to approve payment of the Enerfab invoice in the amount of \$1,247.00 and thank the vendor for the rental discount provided to the Township was seconded by Supervisor Evans. *Motion passed unanimously.*

Manager Seeds reported having received a letter of resignation from Coleen Terry who was serving as chairman of the Zoning Hearing Board. Ms. Terry has relocated out of the Township and, as such, no longer qualifies to serve on the Zoning Hearing Board.

Manager Seeds reported having received the \$165,000 reimbursement from PennDOT for construction of the Joint Municipal Salt Storage Shed and that the check was deposited in the General Reserve Account (Centric Bank account #3935).

The Board discussed the continued use of *Flagger Force* at the hourly rate of \$42.33 per flagger for road maintenance projects. Motion by Chairman Smith to direct Roadmaster Bob Hofer to conduct flagger training in order to certify all part-time employers for use as

flaggers and only to use *Flagger Force* when absolutely necessary was seconded by Supervisor Evans. *Motion passed unanimously.*

Motion by Supervisor Evans to initiate the process required to vacate McLaughlin Lane was seconded by Chairman Smith. *Motion passed unanimously.*

### **Executive Session**

Chairman Smith announced that the Board had met in executive session immediately prior to the workshop meeting to discuss matters pending litigation.

### **Adjournment**

There being no further business, the meeting was adjourned at 8:06 PM upon a motion by Chairman Smith, seconded by Supervisor Peffer. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

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James H. Fisher, Assistant Secretary