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Middle Paxton Township

BOARD OF SUPERVISORS

MONTHLY WORKSHOP MEETING MINUTES

April 18, 2023

Call to Order

The April 18, 2023 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Supervisor and Chairman Jeffery Smith in the Township meeting room. Also present were Supervisor and Vice-Chairman Mike Sudia; Supervisor and Treasurer Wilbur Evans; Supervisor and Assistant Secretary James Fisher; Supervisor Larry Cooney; Township Manager, Secretary and Assistant Treasurer Julie Ann Seeds; and Ryan Hostetter representing the Township Engineer, Herbert, Roland & Grubic, Inc. (HRG).

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Public Comments

No comments were presented inasmuch as no visitors were in attendance during the course of the meeting.

Agenda Items

Proposal for Engineering Services – Potato Valley Road Improvement Project

Motion by Supervisor Smith to approve the proposed Project Assignment *Stream Relocation on Potato Valley Road (R002752.0442)* descriptive of engineering and related services required for relocation of an unnamed tributary to Fishing Creek located at 1440 Potato Valley Road to be performed under the existing Retainer Agreement with *Herbert, Rowland & Grubic, Inc. (HRG)* for the quoted lump sum of \$67,000 was seconded by Supervisor Cooney. *Motion passed unanimously.*

2023 Proposed PSATS Resolutions

Motion by Supervisor Sudia to direct the township’s voting delegate to the *Pennsylvania State Association of Township Officials (PSATS)* to support and enter a “yes” vote to adopt the resolutions supported by the PSATS Resolutions Committee at the PSATS 2023 Educational Conference and Exhibit Show was seconded by Supervisor Cooney. *Motion passed unanimously.*

Draft On-Lot Sewage Management Program

The Board reviewed the draft of the proposed ordinance *Adding an On-Lot Sewage Management Program Governing Municipal Management of On-Lot Sewage Disposal Facilities* that was advertised for a public hearing held on March 4, 2022 and tabled during the March 4, 2022 monthly business meeting for further review by the Board and consideration of incorporating public comments made at that time.

Motion by Supervisor Evans to amend Section 2. Subsection C. of the proposed ordinance by deleting the words "*employee of the Township, professional engineer, plumbing inspector, or any other qualified or licensed person*", amend Section 14. by deleting Subsection D. "*The Township Board of Supervisors may establish a fee schedule and authorize the collection of fees to cover the cost to the Township of administering this program.*" in its entirety and to submit the proposed ordinance to the township solicitor for final review and advertisement of the ordinance for a public hearing was seconded by Supervisor Sudia. *Motion passed unanimously.*

PennDOT Park & Ride Lot Vandalism Issue

Manager Seeds reported that incidents of vandalism and theft (specifically removal of catalytic converters) from vehicles, as well as theft of vehicles and/or utility trailers parked on the PennDOT Park & Ride lot accessed via Allegheny Street from the intersection of Routes 22/322 and 225 were occurring on a frequent basis.

Motion by Supervisor Smith to request PennDOT install monitored security cameras at the PennDOT Park & Ride lot due to the reported high incidences of vandalism and theft supported by documentation to be obtained from the Pennsylvania State Police was seconded by Supervisor Cooney. *Motion passed unanimously.*

Hagy Lane and Allegheny Street Intersection Light Standard

Motion by Supervisor Smith to request PennDOT upgrade the Hagy Lane and Allegheny Street intersection light standard to an LED lighting fixture equivalent to those surrounding the PennDOT Park & Ride lot, inspect and service the pole to ensure it is in good condition and restore electrical service whereupon the Township shall assume full responsibility for the light standard and its electric service was seconded by Supervisor Cooney. *Motion passed with Supervisor Evans voting NAY.*

Executive Session

Motion by Supervisor Evans to enter into executive session at 7:38 PM to discuss personnel matters was seconded by Supervisor Smith. *Motion passed with Supervisor Fisher and Supervisor Sudia voting NAY.*

The Board reconvened the monthly workshop meeting at 7:48 PM.

Motion by Supervisor Cooney to authorize Manager Seeds to advertise employee position openings for a Public Works Director and a Zoning/Codes Enforcement Officer was seconded by Supervisor Smith. *Motion passed unanimously.*

Adjournment

There being no further business, the meeting was adjourned at 7:52 PM upon a motion by Supervisor Fisher, seconded by Supervisor Cooney. *Motion passed unanimously.*

Respectfully submitted,

SIGNATURE ON FILE

James H. Fisher, Assistant Secretary