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Middle Paxton Township

BOARD OF SUPERVISORS

WORKSHOP MEETING MINUTES
April 17, 2018

Call to Order

The April 17, 2018 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Supervisor and Chairman Jeffery Smith in the Township meeting room. Also present were Supervisor and Vice-Chairman Mike Sudia; Supervisor and Treasurer Wilbur Evans; Supervisor and Assistant Secretary James Fisher; and Township Manager, Secretary and Assistant Treasurer Julie Ann Seeds. Supervisor Larry Cooney was absent and unable to attend due to a prior commitment.

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Public Comments

Chairman Smith invited comments from those in attendance who were not listed on the meeting agenda. No comments were presented.

Agenda Items

Kohler Emergency Generator Repair Estimate – Joint Municipal Building

A repair estimate in the amount of \$7,259.40 (includes a 10% discount under the Preventive Maintenance Agreement) provided by *Winter Engine-Generator Services* to restore the generator for the Township side of the Joint Municipal Building to operational service was reviewed by the Board. The rather extensive list of repairs recommended by *Winter-Engine-Generator Services* were attributed to the use of Bio-Fuel diesel reportedly having fouled the fuel injectors and injector drivers essentially requiring replacement of the entire generator engine fuel injection system.

Manager Seeds reported *Dynatech* was scheduled to assess the malfunctioning generator this Wednesday to provide a second opinion and a corresponding quote for repair deemed necessary. The Board also suggested checking with *Cleveland Brothers* and *Cummings Sales and Service* with the understanding those firms may offer generator repair services under COSTARS contract pricing.

While the generator for the fire company side of the Joint Municipal Building remains fully functional, the Board expressed concern that its fuel injector system may also experience similar issues inasmuch as it is being fueled with the same Bio-Fuel diesel. Corrective action to prevent a similar malfunction of the second generator will also have to be determined and undertaken in conjunction with restoring functionality to the generator providing emergency back-up power to the Township side of the Joint Municipal Building.

Motion by Supervisor Fisher to authorize the Township Manager and Board Chairman to review quotes and enter into contract with a qualified service vendor to complete the recommended repairs deemed necessary to ensure both generators are fully functional in accordance with manufacturer's specifications was seconded by Supervisor Sudia. *Motion passed unanimously.*

Fishing Creek Community Center (FCCC) Proposed Parking Lot Improvement Plan

The Fishing Creek Community Center parking lot improvement plan prepared by *Light-Heigel & Associates, Inc.* was reviewed by the Board. It was recommended that underground electrical conduit be placed from the building to the entrance driveway to facilitate future installation of lighting standards along the entrance driveway prior to paving. The Board authorized *Light-Heigel & Associates, Inc.* to conduct a survey of the FCCC property to ensure the boundaries indicated on the plan were accurate and to make any necessary adjustments to the plan to accommodate the verified property boundaries.

Motion by Supervisor Smith to approve the proposed FCCC Parking Lot Plan design and direct *Light-Heigel & Associates, Inc.* to proceed to final design and prepare the associated bid specifications once the property survey is completed with the understanding the Township will install underground electrical conduit prior to paving was seconded by Supervisor Evans. *Motion passed unanimously.*

Pennsylvania Local Government Investment Trust (PLGIT)

An April 17 memorandum from Supervisor Cooney summarized a meeting with Manager Seeds and a representative of PLGIT. Based on the current interest environment, he suggests the Township could generate approximately \$20,000 per year in additional interest income by moving its investment accounts from commercial banks to PLGIT.

Motion by Supervisor Smith to designate a Finance Committee and appoint Supervisor Cooney, Supervisor Evans and Manager Seeds to serve on that committee to work through the allocation of current investment accounts to PLGIT and present those recommendations to the Board was seconded by Supervisor Sudia. *Motion passed unanimously.*

Hagy Park Rules and Regulations

Manager Seeds distributed a proposed listing of Hagy Park rules for the Board's review and consideration with the intent that new signage displaying those rules would be posted at the entrance to the park.

Motion by Supervisor Fisher to approve the Hagy Park rules as amended was seconded by Supervisor Smith. *Motion passed unanimously.*

Executive Session

Not required.

Informational Items/Letters Received

Manager Seeds presented items of general interest, as well as recent correspondence received by the Township. Items of specific note included:

- April 11 PennDOT correspondence in response to the Township's April 4 request for a traffic safety study for the intersection of Fishing Creek Valley Road (S.R. 443) and Hetrick Lane (T-155). PennDOT will perform the study and subsequently advise the Township whether any changes should be made in the subject area.
- April 12 email from 605 Stoney Creek Drive resident Kim Laing expressing concern that stormwater is overflowing the ditch along Stoney Creek Drive and may negatively affect her septic drain field. She requests the Township install a drainage pipe along Stony Creek Drive to collect and carry stormwater under Stony Creek Road. The Board directed Light-Heigel & Associates, Inc. and the Roadmaster to investigate Ms. Laing's concern and determine what, if any, changes in the existing conditions should be considered by the Board.

Adjournment

There being no further business, the meeting was adjourned at 7:49 PM upon a motion by Chairman Smith, seconded by Supervisor Sudia. *Motion passed unanimously.*

Respectfully submitted,

James H. Fisher, Assistant Secretary