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*Middle Paxton Township*

**BOARD OF SUPERVISORS**

WORKSHOP MEETING MINUTES  
December 19, 2017

**Call to Order**

The December 19, 2017 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:04 PM by Chairman and Treasurer Jeffery Smith in the Township meeting room. Also present were Vice-Chairman and Assistant Secretary James Fisher; Supervisor Wilbur Evans; Supervisor Larry Cooney; and Julie Ann Seeds, Township Manager, Secretary and Assistant Treasurer. Supervisor Richard Peffer was absent.

**Pledge of Allegiance**

The meeting was opened with the Pledge of Allegiance.

**Public Comments**

Chairman Smith invited comments from those in attendance who were not listed on the meeting agenda. John Tallman, 700 McKelvey Road, questioned what he characterized as an inordinate and costly review of stormwater management plans by the Township Engineer (Light-Heigel & Associates, Inc.) in conjunction with a building permit application, as well as the lack of detail in the engineer's invoices presented for payment. Manager Seeds indicated that a meeting was being arranged to enable Mr. Tallman to meet with a representative of Light-Heigel & Associates, Inc. to discuss his concerns and obtain a more descriptive definition of the work performed as represented by the invoice.

**Agenda Items**

Design Build Custom Construction – Building Permit Application Issues

Ryan Jorich, 1750 Miller Road, expressed dismay at the delayed response of the Township Engineer (Light-Heigel & Associates, Inc.) to review the stormwater management plan submitted with the building permit application for a new home construction project at 1770 Miller Road Ext. Mr. Jorich stated he submitted a building permit application to the Township office on November 3 and did not receive a response from the Township Engineer regarding the stormwater management plan review until receipt of a December 7 email from Marcia Campbell.

He reportedly called the Township Engineer's office on December 7 and requested a call back from Ed Fisher to discuss the stormwater management plan review comments. Lacking a call back the following day, he submitted via email a revised plan, stormwater cost estimate, and corrected application in response to Ed Fisher's plan review comments. While he received a call back from Ed Fisher on December 13, Mr. Jorich stated no further communication has been forthcoming from the Township Engineer as of this evening.

Mr. Jorich thanked Manager Seeds for issuing a temporary building permit in consideration of the delays encountered with his permit application and suggested the Board seriously consider releasing Light-Heigel & Associates, Inc. as the Township Engineer. Chairman Smith assured Mr. Jorich the Board would take his concerns under advisement and thanked him for bringing this matter to the attention of the Board.

#### Resolution No. 2017-07 Young Lungs at Play

Motion by Supervisor Cooney to fix the penalty of \$25 to be imposed for any person found to be in violation of this Resolution and to adopt Resolution No. 2017-07 to create tobacco and ENDS (Electronic Nicotine Delivery System) free areas at Hagy Park and the Fishing Creek Community Center was seconded by Chairman Smith. *Motion passed unanimously.*

#### Resolution No. 2017-08 General Fund Budget and Tax Levy

Motion by Chairman Smith to adopt Resolution No. 2017-08 appropriating fund equities, revenues, and other financing sources available for the year 2018 for the specific purposes of the Middle Paxton Township municipal government set forth in the 2018 General Fund Budget and fixing the tax rate for the year 2018 for Fire Hydrant Maintenance purposes to be levied on all real property with 1000 feet of a fire hydrant was seconded by Supervisor Fisher. *Motion passed unanimously.*

#### Resolution No. 2017-09 Prohibiting Location of a Category 4 Licensed Casino

Motion by Supervisor Evans to adopt Resolution No. 2017-09 prohibiting the location of a Category 4 Licensed Casino facility within the boundaries of Middle Paxton Township thereby exercising the "Municipal Option" under Pennsylvania Act 42 of 2017 was seconded by Chairman Smith. *Motion passed unanimously.*

#### Fee Schedule Resolution – Draft for Review

Manager Seeds distributed the 2017 Fee Schedule for the Board's review and consideration in preparation for adoption of the 2018 Fee Schedule at the January 2, 2018 reorganizational meeting.

#### Appointments/Compensation Resolution – Draft for Review

Manager Seeds distributed the draft listing of 2018 Appointments/Compensation for the Board's review and consideration in preparation for adoption at the January 2, 2018 reorganizational meeting.

### **Executive Session**

Motion by Chairman Smith to enter into executive session at 7:44 PM to discuss personnel matters was seconded by Supervisor Evans. *Motion passed unanimously.*

The Board reconvened and a motion by Supervisor Fisher to amend the motion passed during the November 21 workshop meeting and grant the Township Manager a \$3,000

end-of-year bonus in recognition for her continuing initiative and leadership resulting in the Township having been awarded grants for various projects accomplished during the year was seconded by Chairman Smith. *Motion passed unanimously.*

### **Information Items/Letters Received**

Manager Seeds presented items of general interest, as well as recent correspondence received by the Township. Items of specific note included:

- December 13 notice reconfirming Comcast's commitment to Open Internet and Net Neutrality.
- December 5 notice that PennDOT has rescinded approval of the route from Peters Mountain Road (SR 225) interchange to the Fishing Creek Valley Road (SR 443) interchange for use by pedalcycles effective December 2, 2017. This action supports relocation of a portion of *BicyclePA Route J* from US 22/322 to US 15 following an evaluation of traveling public safety where US 22/322 crosses, below grade, the tracks of Norfolk Southern Railway Company in the Borough of Dauphin.
- Affirmation of the Township's participation in the 2020 Census Local Update of Census Addresses Operation (LUCA).

### **Adjournment**

There being no further business, the meeting was adjourned at 8:44 PM upon a motion by Chairman Smith, seconded by Supervisor Evans. *Motion passed unanimously.*

Respectfully submitted,

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James H. Fisher, Assistant Secretary