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*Middle Paxton Township*

**MIDDLE PAXTON TOWNSHIP  
PLANNING COMMISSION  
MEETING MINUTES  
December 12, 2016**

The December 12, 2016 meeting of the Middle Paxton Township Planning Commission was called to order at 7:00 p.m. in the Township meeting room by Chairperson Liz Rodda. The following Commission members were present; Gary Deimler, and Bill Kotkiewicz, Jeff Smith, and Ralph Stone, Don Morse, and Chip Brown. Also present were Julie Seeds, Recording Secretary, and Ed Fisher, Township Engineer with Light Heigel & Associates.

Following the Pledge of Allegiance, Mr. Deimler moved to approve the meeting minutes for November, 14, 2016, Seconded by Mr. Stone. The motion carried unanimously.

**OLD BUSINESS:**

Revised Final Subdivision Plan for Linda Brindle – Ed Fisher, Township Engineer, explained the recently approved Plan was again back before them due to the property is listed in Clean and Green. To meet the requirements under Clean and Green the (3) acre lot needs to be reduced down to a (2) acre lot or additional tax requirements will need to be satisfied. All other features stay the same on the plan; driveway location, proposed placement of the single family dwelling and storm water management.

In addition, Engineer Fisher presented a Memorandum listing a few remaining items, the Operations and Maintenance (O&M) agreement for Stormwater and an approval letter from DEP for the Sewage Module. Ms. Seeds commented the residual lot area needs to be revised due to the lot area change and #11 note on the plan also needs deleted. The note references a density table that was deleted as an amendment in 2002. Also, Mr. Fisher reported that the PA ONE CALL contact number was not listed on the plan, as required. This was a note on Tri County's review comments from the previous plan that was recommended.

The Commission recommended approval of the following waivers:

1. Subdivision and Land Development Ordinance - Section 304 – Preliminary Plan requirements
2. Subdivision and Land Development Ordinance - Section 308.D – Steep Slope Report
3. Stormwater Management Ordinance - Section 802.A.6 – Location Map Scale
4. Stormwater Management Ordinance – Section 802.B.6 – Total Drainage Area Loading Rate

***Mr. Deimler moved to recommend the (4) waiver requests. Seconded by Mr. Kotkiewicz, the Motion carried unanimously.***

The Plan itself was recommended for approval contingent upon the following:

1. Compliance with Light-Heigel review comments dated December 9, 2016 (attached).
2. Compliance with Light-Heigel Memorandum dated December 12, 2016, including the PA ONE CALL contact number.
3. Comments from the Zoning Officer; delete density note #11 and correct residual acreage.

Commission Member Jeffrey Smith inquired if Casey Baxendale with Tri County Planning Commission reviewed the revised plan. Ms. Seeds stated she discussed the revision with the Township Solicitor and with Ms. Baxendale and was decided since it was a minor change; the plan was not required to go back to Tri County Planning Commission for review.

***Mr. Morse, moved to recommend the plan, Seconded by Mr. Deimler, the Motion carried unanimously.***

At this time, Mr. Roger Watson with NAVTech Inc, Engineer of the Brindle Plan, arrived at the Planning Commission meeting and apologized for his tardiness. The Commission and Mr. Watson discussed the contingent items, as listed on the Memorandum and the comments from the Zoning Officer for the recommended plan.

**NEW BUSINESS**

There was no new business

**Board Member Comments**

- Ms. Seeds reminded all of the upcoming annual Holiday Party to be held on Thursday, December 22, 2016 from 2pm to 5pm.
- Ms. Seeds reported the Township was successful at obtaining a Grant from Tri County Regional Planning Commission in the amount of \$32,000 to update the Zoning Ordinance of Middle Paxton Township.

There being no further business the meeting was adjourned at 7:16 PM. Mr. Kotkiewicz moved to adjourn the meeting, Seconded by Mr. Brown. The Motion carried unanimously.

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Julie Seeds, Recording Secretary

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Date Approved