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Middle Paxton Township

BOARD OF SUPERVISORS

REGULAR MONTHLY MEETING MINUTES

August 3, 2015

Call to Order

The August 3, 2015 regular monthly meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Vice-Chairman and Secretary James Fisher in the Township meeting room. Also present were Supervisor Jeffrey Smith, Treasurer; Supervisor Richard Pepper; Julie Ann Seeds, Township Manager and Assistant Secretary/Treasurer; Steve Stine, Township Solicitor; and Ed Fisher, Township Engineer. Supervisor Andrew Megonnell, Chairman, and Supervisor Mitch Rissinger were excused.

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance.

Public Comments

Vice-Chairman Fisher invited public comments from those in attendance who were not listed on the meeting agenda.

Gene Stilip, 1550 Fishing Creek Valley Road, inquired whether there was any action regarding the stormwater management and flooding issues reported during the July 6 meeting. Township Manager Seeds reported the Township Engineer was unable to schedule a visit to the property in question inasmuch as the homeowner has been out of town. Mr. Stilip also inquired whether there were any ordinances regulating the discharge of firearms within township neighborhoods and was informed there were none.

Robert Keyser, 1221 Gap View Road, stated the recent asphalt paving overlay on portions of Route 22/322 has reduced the traffic noise level somewhat, but that he was still seeking assistance with enforcement of excessive motorcycle muffler and truck engine retarder noise.

Approval of Minutes

Vice-Chairman Fisher requested a motion to approve the minutes from the July 6, 2015 regular monthly meeting. Motion by Supervisor Smith to approve the minutes from the July 6, 2015 regular monthly meeting was seconded by Supervisor Peffer. *Motion passed unanimously.*

Treasurer's Report/Monthly Financial Statement

Julie Ann Seeds, Assistant Secretary/Treasurer, presented the monthly Treasurer's Report showing the total of Fiduciary Accounts (\$96,897.62), State Accounts (\$80,073.27) and General Accounts (\$1,360,509.23) to be \$1,537,480.12 as of July 31, 2015. Ms. Seeds informed the Board the requested transaction to pay off the \$79,395.67 remaining balance on the fire truck loan at the Mid Penn Bank under the terms of the 2014-2015 Dauphin County Local Share Gaming Grant debt reduction award had not yet occurred.

Motion by Supervisor Smith to accept the July 2015 Treasurer's Report to be filed for audit was seconded by Supervisor Peffer. *Motion passed unanimously.*

Agenda Items

Dauphin-Middle Paxton Joint Park Authority – Grant Support Request

Nichole O'Gorman informed the Board the Park Authority would be submitting a Dauphin County Local Share Gaming Grant application for major renovations to the Kennedy Field grandstand and requested the Township sponsor that grant request as a co-applicant. A preliminary cost estimate in the amount of \$48,445 for the proposed work scope was presented to the Board.

Motion by Supervisor Smith for the Township to sponsor the Park Authority's proposed Dauphin County Local Share Gaming Grant application for the project described in the August 3 preliminary cost estimate submitted to the Board was seconded by Supervisor Peffer. *Motion passed unanimously.*

Dauphin Recreation Association (DRA) – Grant Support Request

Deb Gardner informed the Board the DRA would be submitting a Dauphin County Local Share Gaming Grant application to replace and upgrade the Dauphin Pool filtering system and submitted an August 3 written request for the Township to sponsor that grant request as a co-applicant. A cost estimate in the amount of \$46,185 for the proposed work scope to replace and upgrade the filtering system was presented to the Board. Debra Fedor, DRA president, reported discussions continued between DRA and the Park Authority regarding possible transfer of DRA property to the Park Authority with an operating lease agreement for DRA to continue swimming pool operations.

Motion by Supervisor Smith for the Township to sponsor the DRA's proposed Dauphin County Local Share Gaming Grant application for the project described in the August 3 correspondence submitted to the Board was seconded by Supervisor Peffer. *Motion passed unanimously.*

Draft Joint Comprehensive Plan

Having previously presented the draft *Middle Paxton Township & Dauphin Borough Joint Comprehensive Plan* to the Board during the July 6 meeting, A.J. Schwartz of Environmental Planning & Design, Inc. (EP&D) requested Board comments on the draft plan. Upon concurrence from Township and Borough elected officials, Mr. Schwartz indicated the next step would be for the Township and Borough to initiate the Municipalities Planning Code (MPC) required 45-day review of the draft plan including issuance of plan copies to all contiguous municipalities, Tri-County Regional Planning Commission and Central Dauphin School District.

The Board presented several comments regarding draft plan content and recommended actions. Mr. Schwartz thanked the Board for its comments and indicated those comments would be taken into consideration and reviewed in the context of the MPC required elements of a comprehensive plan.

Resolutions 2015-04 & 2015-05 for Stony Creek Road Culvert Replacement Project

Due to the reluctance of two residents to grant the Township temporary construction easements deemed necessary for replacement of the culvert under Stony Creek Road at the "S" turn, Township Solicitor Steve Stine prepared Resolutions 2015-04 and 2015-05 for the Township to acquire by purchase or eminent domain proceedings a temporary construction easement on the property located at 1320 Stony Creek Road (tax parcel number 43-019-046) and the property located at 1321 Stony Creek Road (tax parcel number 43-026-012) respectively.

Motion by Supervisor Smith to adopt Resolution 2015-04 pertaining to the property located at 1320 Stony Creek Road (tax parcel number 43-019-046) and Resolution 2015-05 pertaining to the property located at 1321 Stony Creek Road (tax parcel number 43-026-012) was seconded by Supervisor Peffer. *Motion passed unanimously.*

Brush and Tree Trimming Site – Quote for Brush Removal

An August 3 quote from H&H General Excavating Company to bring machinery and equipment required to haul brush from the Township's brush and tree trimming collection site in the amount of \$250/truck load was presented for the Board's consideration.

Motion by Supervisor Smith to enter into an agreement with H&H General Excavating Company to haul brush from the Township's brush and tree trimming collection site under the terms of the August 3 quote was seconded by Supervisor Peffer. *Motion passed unanimously.*

1990 Ford F-800 Dump Truck Repair Estimate

A July 8 estimate from Warren's Truck & Auto to perform repairs to the 1990 Ford F-800 dump truck necessary for state inspection in the amount of \$2,960.13 was presented for the Board's consideration.

Motion by Supervisor Smith authorizing Warren's Truck and Auto to perform the repairs necessary to return the 1990 Ford F-800 dump truck to service with the understanding that future major truck repair work would require two quotes for the Board's consideration was seconded by Supervisor Fisher. *The motion failed to pass with Supervisor Peffer voting nay.*

Hagy Park & Fishing Creek Community Center Bench Repairs

Township Manager Seeds reported damage to benches at Hagy Park and the Fishing Creek Community Center requiring replacement of approximately nine boards at an estimated cost of \$94 per board.

Motion by Supervisor Smith authorizing purchase of materials to repair the damaged benches at Hagy Park and the Fishing Creek Community Center was seconded by Supervisor Fisher. *Motion passed unanimously.*

Joint Municipal Salt Storage Shed Project Update

Township Manager Seeds reported PennDOT approved construction of the joint municipal salt storage shed under the terms of the Application for County Aid requires the Township to complete construction and request reimbursement of the estimated \$165,000 construction cost.

Motion by Supervisor Smith authorizing the Township Engineer to prepare bid specifications to be advertised for the PennDOT approved Joint Municipal Salt Storage Shed project was seconded by Supervisor Peffer. *Motion passed unanimously.*

Joint Municipal Building Energy-Efficiency Project Update

Township Manager Seeds reported the proposed energy-efficiency project to install solar photo-voltaic panels on the Joint Municipal Building is projected to generate positive cash flow in the first year in addition to fully offsetting electric costs being incurred by the Township and Fire Company. A proposed energy-efficiency project plan and engineering cost estimate in the amount of \$162,000 to support the Township's request for reallocation of the \$165,000 Dauphin County Local Share Gaming Grant to fund the Joint Municipal Building energy-efficiency project has been prepared for submission to the Dauphin County Board of Commissioners for approval to proceed.

2016 Gypsy Moth Suppression Program

Township Manager Seeds reported having received Dauphin County Conservation correspondence requesting Township participation in the 2016 Gypsy Moth Suppression Program at an approximate cost of \$50-60 per acre.

Motion by Supervisor Smith for the Township to participate in the 2016 Gypsy Moth Suppression Program with residents requesting aerial spraying of their property to pay the full share of the program cost was seconded by Supervisor Peffer. *Motion passed unanimously.*

Municipal Records Disposition

Township Manager Seeds reported our summer interns have made significant progress in identifying and cataloging municipal records that can be destroyed in accordance with the Municipal Records Manual.

Motion by Supervisor Fisher to prepare a resolution for disposition of municipal records in accordance with the Municipal Records Manual was seconded by Supervisor Smith. *Motion passed unanimously.*

Road Damage Indemnity Bond Release Request

Welded Construction has requested written release of a \$10,000 indemnity bond posted for road damage on Blue Mountain Parkway.

Motion by Supervisor Smith to release the \$10,000 indemnity bond posted for road damage on Blue Mountain Parkway upon approval by the Road Master was seconded by Supervisor Peffer. *Motion passed unanimously.*

Reports

Solicitor – Steve Stine, Esq.

No report was presented.

Engineer – Ed Fisher, P.E.

See attached report.

Road Master – Robert Hofer

See attached report.

Zoning and Codes Enforcement Officer

See attached report.

Emergency Management Coordinator – Robert Rusbatch

No report was presented.

Manager’s Report – Julie Seeds

See attached report.

Township Manager Seeds requested Board action to prioritize the Dauphin County Local Share Gaming Grant applications being submitted by the Park Authority and DRA inasmuch as the Township had previously prioritized its 2015-2016 grant applications during the June 1 Board meeting.

Motion by Supervisor Smith to identify the Park Authority grant application as Township priority #4 and the DRA grant application as Township priority #5 for the 2015-2016 Dauphin County Local Share Gaming Grant cycle was seconded by Supervisor Peffer. *Motion passed unanimously.*

Committee/Organization Reports

- Dauphin-Middle Paxton Joint Park Authority – Nichole O’Gorman reported the Park Authority was investigating options for replacement of the Sheetz Field lights with energy-efficient LED lamps and had plans underway to redo the volley ball court.
- Dauphin-Middle Paxton Joint Public Safety Authority – No report was presented.
- Capital Region Council of Governments (CapCOG) – Manager Seeds reported she was unable to attend the CapCOG July 20 meeting in the absence of Supervisor Fisher.

Review/Approval of Bills

The listing of vendor bills for July was distributed to the Board for review/approval. Motion by Supervisor Smith to pay all vendor bills listed for July was seconded by Supervisor Peffer. *Motion passed unanimously.*

Information Items/Letters Received

Township Manager Seeds presented items of general interest, as well as recent correspondence received by the Township that did not require Board action.

Board Member Comments

No comments were presented.

Executive Session

Vice-Chairman Fisher noted the Board met in executive session immediately prior to the start of this evening’s regular monthly meeting to discuss matters in litigation, as well as personnel matters presented to the Board.

Adjournment

There being no further business, the meeting was adjourned at 9:23 PM upon a motion by Supervisor Smith, seconded by Supervisor Peffer. *Motion passed unanimously.*

Respectfully submitted,

James H. Fisher, Secretary