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*Middle Paxton Township*

**BOARD OF SUPERVISORS**

REGULAR MONTHLY MEETING MINUTES

June 1, 2015

**Call to Order**

The June 1, 2015 regular monthly meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice-Chairman and Secretary; Supervisor Jeffrey Smith, Treasurer; Supervisor Richard Peffer; Supervisor Mitch Rissinger; Julie Ann Seeds, Township Manager and Assistant Secretary/Treasurer; Steve Stine, Township Solicitor; and Ed Fisher, Township Engineer.

**Pledge of Allegiance**

The meeting was opened with the Pledge of Allegiance.

**Public Comments**

Chairman Megonnell invited public comments from those in attendance who were not listed on the meeting agenda.

Mark Mumma, 1910 Midland Drive, addressed the Board concerning the alleged boarding house operating at 717 Hunt Meadow Drive which is a non-permitted use in an R-1 Low Density Residential District. He also questioned whether there were funds being held in escrow as a guarantee to complete Teglynn Drive in the Autumn Glen development for dedication to the Township and was informed there was no improvement guarantee in place pertaining to Teglynn Drive. Mr. Mumma also noted that deeds to properties in his developments had covenants regarding accessory structures and that the Township had issued building permits for structures that did not conform to those covenant restrictions. Solicitor Stine noted that the Township cannot deny an application for a building permit based upon a covenant restriction.

## **Approval of Minutes**

Chairman Megonnell requested a motion to approve the minutes from the May 4, 2015 regular monthly meeting. Motion by Supervisor Rissinger to approve the minutes from the May 4, 2015 regular monthly meeting was seconded by Supervisor Smith. *Motion passed unanimously.*

## **Treasurer's Report/Monthly Financial Statement**

Julie Ann Seeds, Assistant Secretary/Treasurer, presented the monthly Treasurer's Report showing the total of Fiduciary Accounts (\$109,272.92), State Accounts (\$100,618.23) and General Accounts (\$1,394,273.39) to be \$1,604,164.54 as of May 31, 2015.

Motion by Supervisor Fisher to accept the May 2015 Treasurer's Report to be filed for audit was seconded by Supervisor Rissinger. *Motion passed unanimously.*

## **Agenda Items**

### Dauphin-Middle Paxton Joint Park Authority

Ron Hull informed the Board that the Park Authority was considering submitting a Gaming Grant application for renovations to the Kennedy Field grandstand. Mr. Hull also reported discussions were continuing between the Park Authority and Dauphin Recreation Association (DRA) regarding the possible transfer of the DRA property to the Park Authority with an operating lease agreement for continued swimming pool operations by DRA.

### 2015-2016 Gaming Grant Projects

Township Manager Seeds proposed two projects for the 2015-2016 Gaming Grant cycle. The proposed *Fishing Creek Community Building (FCCB)* project would include re-design and paving of the parking/driveway areas with designated ADA parking, generator installation inasmuch as the FCCB is a designated Red Cross shelter, installation of air conditioning, installation of security cameras, replacement of the front porch roof, an ADA compliant handicap accessible entrance ramp, and energy efficiency upgrades including solar panel installation if feasible. The proposed *Joint Municipal Building* project would finish the lower level of the building to include installation of the elevator, constructing a controlled environment archives room for record storage, construction of a multi-purpose room and storage room, and construction of restroom facilities.

Supervisor Fisher noted that the Dauphin-Middle Paxton Fire Company would most likely be submitting a Gaming Grant application for debt reduction on the outstanding balance of the \$110,000 loan for the KME pumper tanker.

It was the Board's consensus to prepare Gaming Grant applications for the proposed FCCB project and the Joint Municipal Building project limited to installation of the elevator and construction of the controlled environment archives room as the initial phase of that project. Township priorities for the 2015-2016 Gaming Grant applications were determined to be the proposed FCCB project, fire

company debt reduction and the initial phase of the proposed Joint Municipal Building project in the order as listed.

Township Manager Seeds reported Dauphin County approved the Township's application for allocation of County Liquid Fuels Tax Funds in the amount of \$165,000 for construction of the joint municipal salt storage shed and noted the Township could make a request to reallocate the corresponding 2014-2015 Gaming Grant funds for a proposed energy-efficiency project to install solar photo voltaic panels on the Joint Municipal Building.

Motion by Supervisor Rissinger to submit a request to Dauphin County for reallocation of the \$165,000 Gaming Grant funds awarded for construction of the joint municipal salt storage shed to fund the Joint Municipal Building energy-efficiency project was seconded by Supervisor Smith. *Motion passed unanimously.*

#### Security Camera System Quotes

Township Manager Seeds distributed written quotes received from Knight Security and Higher Information Group for installation of security camera systems at Hagy Park and the Fishing Creek Community Building. It was the Board's consensus to include the proposed FCCB security camera system in the FCCB project being prepared for the 2015-2016 Gaming Grant application.

Motion by Supervisor Rissinger to enter into a contract with Higher Information Group to install the proposed security camera system at Hagy Park for the quoted \$2,576.02 was seconded by Supervisor Smith. *Motion passed with Supervisor Peffer voting nay.*

#### Residential Brush/Tree Trimming Disposal Site

Township Manager Seeds reported Deamer Trucking was no longer interested in picking up the brush and tree trimmings being collected at the Township's residential brush/tree trimming disposal site. She is still attempting to come up with a solution to handle the brush/tree trimmings being accumulated at that site inasmuch as dumping permits have already been issued to residents for the current year.

#### Escrow Release of Stormwater Fees

- Kevin and Christine Ciccocioppo – Stony Creek Road, Parcel 73 – Motion by Supervisor Rissinger to release the improvement guarantee in the amount of \$5,077.00 for stormwater facilities completed in general conformity with the approved plan for Stony Creek Road, Parcel 73 pursuant to Light-Heigel & Associates, Inc. correspondence dated May 28, 2015 was seconded by Supervisor Smith. *Motion passed unanimously.*
- Landmark Homes – Fishing Creek Estates, Lot 65, 5110 Mountain Ridge Lane – Motion by Supervisor Rissinger to release the improvement guarantee in the amount of \$5,500.00 for stormwater facilities completed in general conformity with the approved plan for Fishing Creek Estates, Lot 65, 5110 Mountain Ridge

Lane pursuant to Light-Heigel & Associates, Inc. correspondence dated May 28, 2015 was seconded by Supervisor Smith. *Motion passed unanimously.*

#### Joint Municipal Salt Storage Shed

Township Manager Seeds reported PennDOT approved construction of the joint municipal salt storage shed under the terms of the Application for County Aid submitted by the Township. The request for connection of the Township's public works building to the Borough's sewer system required to accommodate the proposed placement of the joint municipal salt storage shed should be considered at this month's Borough Council meeting.

Having revisited the proposed location of the joint municipal salt storage shed as requested by the Board, Township Engineer Ed Fisher recommended the best possible location was the original site between the Joint Municipal Building and the public works building. It was the Board's consensus to proceed with construction of the joint municipal salt storage shed in the original proposed location.

#### **Reports**

Solicitor – Steve Stine, Esq.

No report was presented.

Engineer – Ed Fisher, P.E.

See attached report. Township Engineer Ed Fisher distributed turning sketches for proposed improvements for the Stony Creek Road "S" curve. Proposed roadway improvements to accommodate either large school buses or trucks with 53' trailers were presented for the Board's authorization to prepare final engineering detail and cost estimates. Improvements to accommodate large school buses could be accomplished within the Township's right-of-way while improvements to accommodate trucks with 53' trailers would require taking of land outside the Township's right-of-way. It was the Board's consensus for Light-Heigel & Associates, Inc. to prepare final engineering detail and cost estimates for proposed Stony Creek Road "S" curve improvements to accommodate large school buses.

Road Master – Robert Hofer

See attached report.

Zoning and Codes Enforcement Officer

See attached report.

Emergency Management Coordinator – Robert Rusbach

No report was presented. EMC Rusbach was unavailable inasmuch as he was attending the Dauphin County Hazardous Mitigation Plan public meeting.

Manager's Report – Julie Seeds

See attached report. Motion by Supervisor Smith to obtain engraved plaques for presentation to those individuals whose terms have expired on various Township boards and authorities, as well as Trevor Drawbaugh in recognition of his Eagle Scout project honoring the veterans of Dauphin Borough and Middle Paxton Township was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Township Manager Seeds also reported she and Township Engineer Ed Fisher would be meeting with representatives of LDI on June 4 regarding proposed development of the former Hagy farm property.

#### Committee/Organization Reports

- Dauphin-Middle Paxton Joint Park Authority - No report was presented.
- Dauphin-Middle Paxton Joint Public Safety Authority - No report was presented.
- Capital Region Council of Governments (CapCOG) - Supervisor Fisher reported on action items from the CapCOG May 18 meeting.
- Herbert, Rowland & Grubic (HRG) Potato Valley Road Bridge Replacement Status Report – No report was presented.

#### **Review/Approval of Bills**

The listing of vendor bills for May was distributed to the Board for review/approval. Motion by Supervisor Smith to pay all vendor bills listed for May was seconded by Supervisor Rissinger. *Motion passed unanimously.*

#### **Information Items/Letters Received**

Township Manager Seeds presented items of general interest, as well as recent correspondence received by the Township that did not require Board action.

#### **Board Member Comments**

Supervisor Fisher suggested obtaining budgetary estimates for codification of Township ordinances into a fully book-marked, indexed and searchable electronic format Township Code as a proposed line item for the 2016 budget. It was the Board's consensus to obtain Township ordinance codification budgetary estimates for 2016 budget consideration.

#### **Executive Session**

Not required.

**Adjournment**

There being no further business, the meeting was adjourned at 9:13 PM upon a motion by Supervisor Smith, seconded by Supervisor Rissinger. *Motion passed unanimously.*

Respectfully submitted,

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James H. Fisher, Secretary