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Middle Paxton Township

BOARD OF SUPERVISORS

REGULAR MONTHLY MEETING MINUTES

February 2, 2015

Call to Order

The February 2, 2015 regular monthly meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice-Chairman and Secretary; Supervisor Jeffrey Smith, Treasurer; Supervisor Richard Pepper; Supervisor Mitch Rissinger; Julie Ann Seeds, Township Manager and Assistant Secretary/Treasurer; Steve Stine, Township Solicitor; and Ed Fisher, Township Engineer.

Pledge of Allegiance and Public Comments

Following the Pledge of Allegiance, Chairman Megonnell invited public comments from those in attendance who were not listed on the agenda.

Kellie VonStein, Constituent Outreach Director for State Senator Rob Teplitz, introduced the Board to the various constituent services available from the office of Senator Teplitz noting the nearest district office is located in the Halifax Plaza on Route 147 North.

Approval of Minutes

Chairman Megonnell requested a motion to approve the minutes from the January 5, 2015 annual re-organization and regular monthly meeting. Motion by Supervisor Rissinger to approve the minutes from the January 5, 2015 annual re-organization and regular monthly meeting was seconded by Supervisor Smith. *Motion passed unanimously.*

Treasurer's Report/Monthly Financial Statement

Julie Ann Seeds, Assistant Secretary/Treasurer, presented the monthly Treasurer's Report showing the total of Fiduciary Accounts (\$76,754.82), State Accounts (\$176,057.07) and General Accounts (\$1,302,942.43) to be \$1,555,754.32 as of January 31, 2015. The Fire Truck loan balance is currently \$89,614.57 with no other Township indebtedness at this time.

Ms. Seeds reported a correction to the General Operating Account (Mid Penn Account #3367) in the December 2014 Treasurer's Report resulting in a revised total Township funds balance of \$1,623,838.79 at the end of December 2014..

Motion by Supervisor Fisher to accept the corrections noted for the December 2014 Treasurer's Report, as well as the January 2015 Treasurer's Report to be filed for audit was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Agenda Items

Girl Scout Troop No. 10982 Silver Award Project

Girl Scouts Sofie Ertel, Taylor Heck and Hannah Jacobs presented a proposed Hagy Park spring-time clean-up project to include painting trash cans, sanding picnic tables, reorganizing the concession building storage closet and clearing the trail.

Motion by Supervisor Smith for the Township to supply the necessary materials for the Girl Scouts' proposed Hagy Park clean-up project was seconded by Supervisor Rissinger. *Motion passed unanimously.*

2015 Supervisor Workshop Meeting Schedule

Motion by Supervisor Smith to establish the third Tuesday of the month at 7 PM as the workshop meeting date and time during 2015 was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Heavy Equipment Operator Contractor Quotes

Contractor price quotes for heavy equipment (bulldozer, trackhoe, etc.) operations during 2015 were received from Robinson Excavating, Keystone Contracting and BR Mutzabaugh Excavating.

Motion by Supervisor Smith to accept the price quote from Robinson Excavating to provide any required heavy equipment contracted services during 2015 was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Official Naming of Township Road Intersecting North Front Street

Motion by Supervisor Rissinger to officially name the Township road intersecting North Front Street between residences at 5541 and 5601 North Front Street as "Heckton Road" was seconded by Supervisor Smith. *Motion passed unanimously.*

2015 Employee Healthcare Plan

Ms. Seeds presented the 2015 Health Plan Report prepared by Trilogy Group Benefits recommending enrollment in the Capital Blue Cross Healthy Benefits HRA \$2,000 inasmuch as the Affordable Care Act no longer permits enrollment in the \$1,000 deductible plan currently held by the Township.

Motion by Supervisor Smith to enroll covered employees in the Capital Blue Cross Healthy Benefits HRA \$2,000 plan for the coverage period of March 1, 2015 through February 29, 2016 was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Hagy Park Vandalism

Ms. Seeds noted that an incident report had been filed with the Pennsylvania State Police concerning vandalism at Hagy Park where someone had damaged the playing field turf with vehicle tracks. The investigating officer suggested relocating the gate further back the entrance roadway to provide parking for users, but attempting to block vehicles entering park property during the dusk to dawn hours when the park was closed.

It was the Board's consensus that pricing be obtained for installation of high definition surveillance camera systems to provide better security for the protection of property and users of both Hagy Park and the Fishing Creek Community Building.

Reports

Solicitor – Steve Stine, Esq.

No report was presented.

Engineer – Ed Fisher, P.E.

See attached report. Township Engineer Ed Fisher presented a plan (Project # LH88-0097) recommending relocation of the culvert pipe crossing Stony Creek Road which is discharging storm and ground water onto the Hoover property at 511 Stony Creek Road. It was the Board's consensus that the proposed solution to mitigate storm and ground water saturation of the Hoover property be presented to the property owners for concurrence before obtaining the necessary easement and DEP permit for the Township to schedule and perform the work.

Road Master – Robert Hofer

See attached report.

Zoning and Codes Enforcement Officer

See attached report.

Emergency Management Coordinator – Robert Rusbatch

No report was presented.

Manager’s Report – Julie Seeds

See attached report.

Committee/Organization Reports

- Dauphin-Middle Paxton Joint Park Authority

No report was presented.

- Dauphin-Middle Paxton Joint Public Safety Authority

No report was presented.

Review/Approval of Bills

The listing of bills for January was distributed to the Board for review/approval. Motion by Supervisor Rissinger to pay all vendor bills listed for January was seconded by Supervisor Peffer. *Motion passed unanimously.*

Information Items/Letter Received

Ms. Seeds presented items of general interest, as well as recent correspondence of general interest received by the Township that did not require Board action.

Ms. Seeds reported the first Joint Comprehensive Plan community workshop meeting was held on Thursday, January 29 and, despite the snow storm that evening, 34 residents were in attendance and participated in the planning effort. Two additional public meetings are planned prior to presentation of the Joint Comprehensive Plan for adoption by the Township and Dauphin Borough.

Ms. Seeds also reported the Planning Commission had reviewed and discussed the Board’s request to consider amending the Zoning Ordinance whereby existing buildings already encroaching upon a front set-back line be granted an exception

to permit construction of an addition that does not extend beyond the existing building set-back line. The Township Planning Commission and Tri-County Planning Commission both concurred that issues pertaining to non-conforming uses should be considered on a case-by-case basis by the Zoning Hearing Board versus a blanket exemption being made by ordinance.

Board Member Comments

No comments were presented.

Executive Session

The Board recessed into executive session at 8:25 PM to discuss personnel matters upon a motion by Supervisor Smith, seconded by Supervisor Fisher. *Motion passed unanimously.* The Board reconvened into regular session at 8:59 PM.

Motion by Supervisor Smith to increase the hourly rate payable to contractor William Stockum for snow plowing services from \$16.00 to \$16.25 was seconded by Supervisor Rissinger. *Motion passed unanimously.*

Motion by Supervisor Fisher authorizing the Township Manager to dispatch Township equipment and an operator in response to an emergency request with the discretion given to the operator to determine whether the mission can be safely completed was seconded by Supervisor Smith. *Motion passed unanimously.*

Mike Rinehart, 1330 Buttonwood Drive, inquired whether the complaint filed concerning a large dog running loose on Buttonwood Drive had been addressed.

Adjournment

There being no further business, the meeting was adjourned at 9:02 PM upon a motion by Supervisor Smith, seconded by Supervisor Rissinger. *Motion passed unanimously.*

Respectfully submitted,

James H. Fisher, Secretary