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*Middle Paxton Township*

**BOARD OF SUPERVISORS**

ANNUAL RE-ORGANIZATION AND REGULAR MONTHLY MEETING MINUTES  
January 5, 2015

**Call to Order**

The January 5, 2015 annual re-organization and regular monthly meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Township Manager and temporary chairperson Julie Ann Seeds in the Township meeting room. Also present were Supervisor Andrew Megonnell, Supervisor James Fisher, Supervisor Richard Pepper, Supervisor Jeffrey Smith and Supervisor Mitch Rissinger. Township Solicitor Steve Stine and Township Engineer Ed Fisher were unable to attend.

**Pledge of Allegiance**

Following the Pledge of Allegiance, Ms. Seeds entertained nominations for the office of Chairman of the Board.

**2015 Elections/Appointments**

Election of the Chairman of the Board

Motion by Supervisor Smith to elect Supervisor Megonnell as Chairman of the Board was seconded by Supervisor Pepper. *Motion passed unanimously.* Chairman Megonnell conducted the remainder of the meeting.

Election of the Vice Chairman of the Board

Motion by Supervisor Rissinger to elect Supervisor Fisher as Vice Chairman of the Board was seconded by Supervisor Pepper. *Motion passed unanimously.*

Appointment of the Township Secretary

Motion by Supervisor Rissinger to appoint Supervisor Fisher as Township Secretary was seconded by Supervisor Smith. *Motion passed unanimously.*

#### Appointment of the Township Treasurer

Motion by Supervisor Peffer to appoint Supervisor Smith as Township Treasurer was seconded by Supervisor Rissinger. *Motion passed unanimously.*

#### Appointment of the Voting Delegate and Alternate to the PSATS State Convention

Motion by Supervisor Rissinger to appoint Supervisor Fisher as the voting delegate and Township Manager Julie Seeds as the alternate delegate to the PSATS State Convention was seconded by Supervisor Smith. *Motion passed unanimously.*

#### Establishment of the 2015 Schedule for Board Meetings

Motion by Supervisor Smith to establish the first Monday of the month at 7 PM as the regular meeting date and time except where the first Monday of the month is a holiday whereby the regular meeting would be held on the Tuesday following the first Monday of the month at 7 PM was seconded by Supervisor Rissinger. *Motion passed unanimously.*

#### Resolution 2015-01 Appointments/Compensation

Motion by Supervisor Rissinger to adopt Resolution 2015-01 to include the appointment of Supervisor Smith in addition to Supervisor Peffer to serve as Roadcrew Liaison was seconded by Supervisor Peffer. *Motion passed unanimously.*

#### Resolution 2015-02 Fee Schedule

Motion by Supervisor Smith to adopt Resolution 2015-02 was seconded by Supervisor Rissinger. *Motion passed unanimously.*

### **Public Comment**

Chairman Megonnell invited public comments from those in attendance who were not listed on the agenda. There were no public comments presented.

### **Approval of Minutes**

Chairman Megonnell requested a motion to approve the minutes from the December 1, 2014 regular monthly meeting. Motion by Supervisor Rissinger to approve the minutes from the December 1, 2014 regular monthly meeting was seconded by Supervisor Fisher. *Motion passed with Supervisors Smith and Peffer abstaining due to having been absent from that meeting.*

Chairman Megonnell requested a motion to approve the minutes from the December 16, 2014 workshop meeting. Motion by Supervisor Smith to approve the minutes from the December 16, 2014 workshop meeting was seconded by Supervisor Peffer. *Motion passed with Supervisor Rissinger abstaining due to having been absent from that meeting.*

### **Treasurer's Report/Monthly Financial Statement**

Julie Ann Seeds, Assistant Secretary/Treasurer, presented the monthly Treasurer's Report showing the total of Fiduciary Accounts (\$73,363.97), State Accounts (\$187,109.70) and General Accounts (\$1,358,958.38) to be \$1,619,432.05 as of December 31, 2014. The current Fire Truck loan balance is \$91,440.59 with no other Township indebtedness at this time.

Ms. Seeds reported Mid Penn Bank has updated all account names and the Susquehanna Bank Account #1329 has been closed with the balance of funds in that account transferred to Mid Penn Bank General Operating Account #3367.

Motion by Supervisor Rissinger to approve the Treasurer's Report to be filed for audit was seconded by Supervisor Smith. *Motion passed unanimously.*

### **Agenda Items**

#### McElwee/Creek Road Complaint

Supervisor reported having received complaints from residents about tractor trailer trucks getting hung up due the tight turning radius at the intersection of McElwee and Creek Roads. It appears trucks not permitted on Route 225 over Peters Mountain are attempting to use McElwee, Creek and Briardale Roads as a turnaround to re-enter Routes 22/322 West to access Route 147 North.

Supervisor Fisher suggested PennDOT District 8-0 be requested to improve signage on Routes 22/322 West to mitigate northbound tractor trailer trucks exiting onto Route 225 when they should continue on Routes 22/322 West to use Route 147 North. This issue will also be brought to the attention of the Township Solicitor and Engineer to determine whether the Township can post signage at the entrances to McElwee and Briardale Roads to prevent through truck traffic.

### **Reports**

Solicitor – Steve Stine, Esq.

No report was presented.

Engineer – Ed Fisher, P.E.

See attached report.

Road Master – Robert Hofer

See attached report.

Zoning and Codes Enforcement Officer

See attached report.

Emergency Management Coordinator – Robert Rusbatch

See attached report.

Manager’s Report – Julie Seeds

See attached report.

Committee/Organization Reports

- Dauphin-Middle Paxton Joint Park Authority

No report was presented.

- Dauphin-Middle Paxton Joint Public Safety Authority

No report was presented.

- Capital Region Council of Governments (CAPCOG)

Supervisor Fisher reported CAPCOG did not meet during December and that the next meeting would be the January 19 annual dinner and reorganization meeting.

- Joint Comprehensive Plan Committee

Manager Seeds reported the committee met on December 11 and approved the community survey to be published in the January edition of the Township newsletter, as well as being made available on line at [www.SurveyMonkey.com](http://www.SurveyMonkey.com). The first community open house workshop meeting to introduce the Joint Comprehensive Plan process is scheduled for Thursday, January 29.

**Review/Approval of Bills**

The listing of bills for December was distributed to the Board for review/approval. Motion by Supervisor Rissinger to pay all vendor bills listed for December was seconded by Supervisor Fisher. *Motion passed unanimously.*

### **Information Items/Letter Received**

Ms. Seeds presented items of general interest, as well as recent correspondence of general interest received by the Township that did not require Board action.

Ms. Seeds reported \$6,409.00 in Recreation Account funds must be utilized prior to the end of 2015. Replacement of the signs for Hagy Park and the Fishing Creek Community Building was one suggestion for use of those funds.

Ms. Seeds reported the Auditor General's compliance audit of the Township Employee Pension Plan for the period January 1, 2011 to December 31, 2013 indicated it was in full compliance with applicable state laws, regulations, contracts, administrative procedures and local ordinances and policies.

### **Board Member Comments**

Supervisor Rissinger inquired whether the Board had reached a consensus in response to Dauphin Recreation Association's December 8, 2014 correspondence. The Township's reply was recorded in the December 16, 2014 workshop meeting minutes.

### **Executive Session**

The Board recessed into executive session at 7:52 PM to discuss personnel matters upon a motion by Supervisor Smith, seconded by Supervisor Rissinger. *Motion passed unanimously.* The Board reconvened into regular session at 8:16 PM.

### **Adjournment**

There being no further business, the meeting was adjourned at 8:17 PM upon a motion by Supervisor Smith, seconded by Supervisor Rissinger. *Motion passed unanimously.*

Respectfully submitted,

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James H. Fisher, Secretary