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Middle Paxton Township

BOARD OF SUPERVISORS

WORKSHOP MEETING MINUTES
December 16, 2014

Call to Order

The December 16, 2014 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:02 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice Chairman and Secretary/Treasurer; Supervisor Richard Pepper; Supervisor Jeffrey Smith; Julie Ann Seeds, Township Manager and Assistant Secretary/Treasurer; and Township Engineer, Ed Fisher. Supervisor Mitchell Rissinger was excused.

Pledge of Allegiance and Public Comments

Following the Pledge of Allegiance, Chairman Megonnell invited public comments from those in attendance who were not listed on the agenda. There were no public comments presented.

Resolution 2014-06 – 2015 General Fund Budget

Ms. Seeds reported an adjustment could be made to line item 486.00 *Insurance-Buildings and Property* in the proposed 2015 budget reducing that line item from \$38,000 to \$31,369 based upon a current quote from *PennPrime*. Ms. Seeds also reported the Township has accrued a total of \$45,413 in Loss Control Credits since 2010 that could be applied against the insurance premiums to offset the proposed interfund operating fund transfer from the Building Fund required to balance the proposed budget.

A motion by Supervisor Fisher to adjust line item 486.00 to the quoted \$31,369 insurance premium, apply a Loss Control Credit in the amount of \$9,994 against that premium for a total revised line item 486.00 expense of \$21,375 and delete the proposed \$16,624.96 Interfund Operating Transfer from the Building Account

at line item 392.35 was seconded by Supervisor Smith. *Motion passed unanimously.*

A motion by Supervisor Fisher to adopt Resolution 2014-06 establishing the 2015 General Fund Budget as adjusted by the previously recorded line item transactions was seconded by Supervisor Smith. *Motion passed unanimously.*

Fishing Creek Community Building Front Door Replacement

Contractor quotes received for replacement of the Fishing Creek Community building front entrance double door unit were reviewed and discussed.

A motion by Supervisor Smith to accept the offer from Hershocks, Inc. in the amount of \$8,350.00 contingent upon the contractor acknowledging the doorway opening would be secured should the job not be completed within one (1) day and would include any required painting of the interior trim.

Settino Property Sketch Plan

A sketch plan for the Settino Property dated November 17, 2014 proposing to subdivide 60.754 acres into seven (7) lots accessed by a private cul-de-sac in the approximate length of 1,800 feet off the Blue Mountain Parkway was presented by Mr. Greg Schwartz of Dawood Engineers. Mr. Schwartz acknowledged this was the same property for which the Township previously approved a site development plan for three (3) lots that was never recorded by Mr. Settino. Mr. Schwartz explained that the 3-lot subdivision was not economically feasible and requested the Board's consideration in granting a waiver for the proposed cul-de-sac length inasmuch as it was in excess of 1,000 feet.

Light-Heigel & Associates, Inc. correspondence dated October 9, 2014 to the Planning Commission provided comments on the Settino Property Sketch Plan dated September 24, 2014. Township Engineer Ed Fisher reviewed those comments with the Board.

It was the consensus of the Board that the proposed Settino Property Sketch Plan clearly did not meet the provisions of the Township SALDO Section 502 B.5 limiting the length of a cul-de-sac to 1,000 feet and that the Board would not be inclined to grant a waiver to that condition due to public safety concerns. The Board also expressed concern over the continued maintenance of stormwater BMPs by individual property owners and/or property owner associations in the case of the rather significant stormwater BMP required to control the increased stormwater flow and volume from the proposed private access drive.

2015 Liquid Fuels Budget

The 2014 year-to-date Highway Aid Fund (Liquid Fuels) expenses were reviewed against the proposed 2015 Liquid Fuels Budget pertaining to roadway improvement projects being planned for 2015. The Board requested Township Engineer Ed Fisher work with the Township Road Master to determine roadway maintenance priorities, as well as present recommendations and engineering cost estimates for roadway widening and required drainage improvements for Stony Creek Road through the Stone Glen "S" turn.

Review Proposed 2015 Fee Schedules and Appointments

The Board reviewed and discussed the current fee schedules, as well as the term of appointments to the various Township boards, commissions and authorities. Vacancies as a result of resignations and term limits were identified.

The Board requested Solicitor Steve Stine review the Dauphin County Court orders originating from litigation between the Fire Company and Home Association whereby the Joint Fire Commission was established under the terms of a Memorandum of Understanding approved and adopted by Judge Lawrence Clark on February 27, 2001. The Board is seeking to determine the legal status of the Joint Fire Commission and whether the Court still retains jurisdiction over those actions instituted under Judge Clark's orders.

Dauphin Recreation Association (DRA) Proposal

The Board reviewed the DRA proposal dated December 8, 2014 requesting the Township and Dauphin Borough consider the possibility of transitioning the entire DRA 6.6 acre property and swimming pool facilities to the Dauphin-Middle Paxton Joint Park Authority. DRA is seeking the Board's opinion as to whether the swimming pool, tennis courts, basketball courts and surrounding areas should remain a part of the community's recreation plan for the future inasmuch as major infrastructure upgrades are necessary to continue pool operations.

The Board recommended DRA address their proposal directly with the Joint Park Authority as the designated entity responsible for the overall recreation program on the lands currently entrusted to their care for community recreation.

Informational Items

Ms. Seeds presented items of general interest that did not require Board action.

Executive Session

The Board recessed into executive session at 8:56 PM to discuss personnel matters upon a motion by Supervisor Smith, seconded by Supervisor Fisher. *Motion passed unanimously.*

The Board reconvened into regular session at 9:45 PM.

A motion by Supervisor Fisher to establish the compensation for Jeff Warfel (Roadcrew) at \$18.00 per hour effective January 1, 2015 was seconded by Supervisor Smith. *Motion passed unanimously.*

A motion by Supervisor Fisher to grant Township Manager Julie Ann Seeds a \$2,500 year-end bonus in recognition for her continuing initiative and leadership resulting in the Township having been awarded various grants during 2014 was seconded by Supervisor Smith. *Motion passed unanimously.*

Ms. Seeds thanked the Board for having granted her a year-end bonus, as well as for the Board's assistance in supporting those rather extensive grant writing initiatives undertaken during the past year.

A motion by Supervisor Smith to provide \$100 holiday gift cards to full-time employees Kim Laing, Bob Hofer and Jeff Warfel was seconded by Supervisor Fisher. *Motion passed unanimously.*

A motion by Supervisor Fisher to establish the compensation for Part-Time Summer Seasonal Lawn Maintenance Personnel at \$12.00 per hour was seconded by Supervisor Smith. *Motion passed unanimously.*

A motion by Supervisor Smith to provide full-time employees written notice that employee spouses eligible for employer provided healthcare insurance benefits shall enroll under their employer provided healthcare plans in advance of the Township's healthcare insurance plan renewal on March 1, 2015 was seconded by Supervisor Peffer. *Motion passed unanimously.*

Adjournment

There being no further business, the meeting was adjourned at 10:08 PM upon a motion by Supervisor Smith, seconded by Chairman Megonnell. *Motion passed unanimously.*

Respectfully submitted,

James H. Fisher, Secretary