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*Middle Paxton Township*

**BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
February 19, 2013**

**Call to Order**

The February 19, 2013 workshop meeting of the Middle Paxton Township Board of Supervisors was called to order at 6:32 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Jim Fisher, Vice Chairman and Secretary; Richard Pepper, Treasurer; Mitchell Rissinger, Supervisor; Mary Jane Davis, Supervisor; and Julie Seeds, Township Manager and Assistant Secretary/Treasurer.

**Public Hearing – Ordinance Amendments**

Following the Pledge of Allegiance, Chairman Megonnell opened the Public Hearing as advertised for Ordinance Amendments # 2013-01 and 2013-02.

- **Ordinance 2013-01** is an Ordinance amending the Middle Paxton Township Zoning Ordinance of 2000, as amended, to amend the requirements for off-street parking Section 1701 (C) and amending the Ordinance of Definitions of 2000, as amended, to add a definition for *No-Impact Home Based Business*.
- **Ordinance 2013-02** is an Ordinance amending the Middle Paxton Township Zoning Ordinance of 2000, as amended, to add regulations governing alternative energy facilities, outdoor hydronic heaters, and amending the Ordinance of Definitions of 2000, as amended, to add definitions to define those terms associated with alternative energy facilities and outdoor hydronic heaters.

Chairman Megonnell asked whether there was anyone present who wished to be heard on the matter of either proposed ordinance amendment. Inasmuch as there was no one present during the advertised time of the public hearing, the hearing was closed at 6:35 PM upon a motion made by Supervisor Rissinger and a second by Supervisor Fisher. *Motion passed unanimously.*

**Adoption of Ordinance Amendments**

Motion made by Supervisor Rissinger to adopt Ordinance 2013-01 was seconded by Supervisor Davis. *Motion passed unanimously.*

Motion made by Supervisor Fisher to adopt Ordinance 2013-02 was seconded by Supervisor Davis. *Motion passed unanimously.*

### **Public Comments**

Chairman Megonnell asked whether there was anyone who wished to present comments to the Board. There were no public comments presented.

### **2012 Financial Review**

Julie Seeds, Assistant Secretary/Treasurer, presented the 2012 Final Financial Report, 2012 Treasurer's Report for Fire Hydrant Funds, and 2012 Treasurer's Report for Liquid Fuels. Ms. Seeds represented the Township as being in a strong position financially at the close of 2012 and reported that the 2012 General Fund audit was scheduled for the week of March 6<sup>th</sup>. Ms. Seeds distributed a copy of the Township's MS-965 form submitted to PennDot for the year ending December 31, 2012 together with an email indicating the submitted form detailing Liquid Fuel expenditures for the year had been reviewed and approved by the District Municipal Services Representative and was pending Financial Consultant review and approval.

The Board commended Ms. Seeds for her due diligence in preparing the distributed reports and expressed its appreciation for those documents having been shared with the Board.

### **Proposed Part-Time Seasonal Lawn Maintenance Position**

The Board continued discussion regarding the proposed hiring of a part-time seasonal lawn maintenance employee that had originated during the February 4<sup>th</sup> regular meeting.

A motion by Supervisor Rissinger to hire a part-time seasonal employee at a rate not to exceed \$12 per hour to mow grass, trim and collect trash at the Township municipal building campus, Fishing Creek Community building grounds, Hagy Park grounds and playing fields, Ibberson Park, as well as the Dauphin-Middle Paxton Joint Park Authority grounds and playing fields subject to the Park Authority's concurrence was seconded by Supervisor Davis. *Motion passed with Supervisor Peffer voting nay.*

### **Proposed Purchase of Dauphin Area Senior Transit (DAST) Vehicle**

Further details regarding the proposed purchase of a used 2005 Chevrolet Venture minivan being offered for sale by DAST and intended to be used by Township employees versus using their own vehicles when conducting official Township business were presented to the Board as requested during the February 4<sup>th</sup> regular meeting. Ms. Seeds reported there would be no additional insurance costs incurred during the current year should the Township acquire and place that vehicle into service and Supervisor Davis distributed Blue Book value used car prices for comparison to the DAST offered selling price.

Motion made by Supervisor Rissinger to purchase the used 2005 Chevrolet Venture minivan from DAST at the asking price of \$4,500 was seconded by Supervisor Davis. *Motion passed unanimously.*

### **Proposed Composting Sites**

Ms. Seeds reported that Susquehanna Township is under contract with Mr. Huffard, owner of Dig My Earth, to enable the township and its residents to take brush, tree cuttings and leaves to the 12-acre composting site east of Fishing Creek Valley Road on the opposite side of Routes 22/322 from Fort Hunter. Susquehanna Township owns a large brush grinder located at the site and offers its citizens the option of obtaining mulch at the site for no cost. Ms. Seeds noted that through discussion with Susquehanna Township manager, Gary Myers, our Township could possibly share that same composting site under an inter-municipal agreement.

Ms. Seeds suggested another option for handling our Township's residential brush and tree cuttings currently being deposited and burned at Hagy Park would be to engage a hauler such as Deamer Trucking LTD., to transport residential brush, tree cuttings and leaves from a central collection site for recycling at the hauler's site. The Board requested Ms. Seeds obtain hauling prices from Deamer Construction and investigate the feasibility for establishing a collection site on township property located north of the maintenance garage that could be controlled by gated access from Elizabeth Avenue for use solely by Township residents.

### **Informational Items**

From having observed the most recent case heard by the Zoning Hearing Board, Supervisor Davis noted her observation that the current Zoning Map may not be as intended inasmuch as it was her understanding River Road from the Dauphin Borough line to Hagy Lane was to have been in the Neighborhood Residential (N-R) District. According to the Zoning Map, however, the 400 block of River Road to Hagy Lane is in the Agricultural and Rural Residential (A-RR) District. Supervisor Davis indicated she would further investigate this possible Zoning Map discrepancy and report her findings to the Board at a later date.

Supervisor Rissinger questioned whether the Township road crew could assist the Dauphin-Middle Paxton Joint Park Authority with installation and erection of its new scoreboard donated by the Dauphin-Middle Paxton Home Association. It was the consensus of the Board that the Township road crew could provide assistance upon request by the Park Authority.

Chairman Megonnell suggested the Township's website should be updated to include more recent copies of the Board meeting minutes.

### **Executive Session**

The Board recessed into executive session at 7:42 PM to discuss employee matters upon a motion by Supervisor Rissinger, seconded by Supervisor Davis. *Motion passed unanimously.*

The Board reconvened into regular session at 7:53 PM and took no action.

**Adjournment**

There being no further business, the meeting was adjourned at 7:54 PM upon a motion made by Supervisor Fisher, seconded by Supervisor Rissinger. *Motion passed unanimously.*

Respectfully submitted,

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James H. Fisher, Recording Secretary

SUBJECT TO BOARD APPROVAL ON MAR 4, 2013