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Middle Paxton Township

BOARD OF SUPERVISORS

REGULAR MONTHLY MEETING MINUTES
December 1, 2014

Call to Order

The December 1, 2014 regular monthly meeting of the Middle Paxton Township Board of Supervisors was called to order at 7:00 PM by Chairman Andrew Megonnell in the Township meeting room. Also present were Supervisor James Fisher, Vice-Chairman and Secretary/Treasurer; Supervisor Mitch Rissinger; Julie Ann Seeds, Township Manager and Assistant Secretary/Treasurer; Steve Stine, Township Solicitor; and Ed Fisher, Township Engineer. Supervisor Jeffrey Smith and Supervisor Dick Peffer were excused.

Pledge of Allegiance and Public Comments

Following the Pledge of Allegiance, Chairman Megonnell invited public comments from those in attendance who were not listed on the agenda. There were no public comments presented.

Approval of Minutes

Chairman Megonnell requested a motion to approve the minutes from the November 3, 2014 regular meeting. Motion by Supervisor Rissinger to approve the November 3, 2014 regular meeting minutes was seconded by Supervisor Fisher. *Motion passed unanimously.*

Chairman Megonnell requested a motion to approve the minutes from the November 18, 2014 workshop meeting. Motion by Supervisor Rissinger to approve the November 18, 2014 workshop meeting minutes was seconded by Supervisor Fisher. *Motion passed unanimously.*

Treasurer's Report/Monthly Financial Statement

Julie Ann Seeds, Assistant Secretary/Treasurer, presented the monthly Treasurer's Report showing the total of Fiduciary Accounts (\$111,165.96), State Accounts (\$307,647.99) and General Accounts (\$1,366,862.59) to be \$1,785,676.54 as of November 30, 2014.

Motion by Supervisor Rissinger to approve the Treasurer's Report to be filed for audit was seconded by Supervisor Fisher. *Motion passed unanimously.*

Agenda Items

Laurel Summit Lot #6 – Release of Improvement Guarantee

Light-Heigel & Associates engineering report dated November 18, 2014 indicated satisfactory completion of the project in conformity with the plan and recommended release of the improvement guarantee for Laurel Summit Lot #6.

Motion by Supervisor Rissinger to release improvement guarantee funds in the amount of \$24,827 being held in escrow for Laurel Summit Lot #6 pursuant to the Township Engineer's recommendation was seconded by Supervisor Fisher. *Motion passed unanimously.*

Fort Hunter Station Adaptive Reuse Plan – Time Extension Offer #8

Herbert, Rowland & Grubic, Inc. correspondence dated November 19, 2014 submitted on behalf of the Dauphin County Board of Commissioners requested a determination whether the plan can be brought before the Board of Supervisors before the Zoning Hearing Board's decision appeal process is concluded or, in lieu of that determination, offered yet another grant of extension enabling the Township to delay action on the Fort Hunter Station Adaptive Reuse Plan for an additional six (6) months until June 2015.

Motion by Supervisor Rissinger to accept HRG's 6-month grant of extension until June 2015 for action on the Fort Hunter Station Adaptive Reuse Plan was seconded by Supervisor Fisher. *Motion passed unanimously.*

Reports

Solicitor – Steve Stine, Esq.

No report was presented.

Engineer – Ed Fisher, P.E.

See attached report.

Road Master – Robert Hofer

No report was presented.

Zoning and Codes Enforcement Officer

See attached report.

Emergency Management Coordinator – Robert Rusbatch

No report was presented.

Manager’s Report – Julie Seeds

See attached report.

Committee/Organization Reports

- Dauphin-Middle Paxton Joint Park Authority

No report was presented.

- Dauphin-Middle Paxton Joint Public Safety Authority

No report was presented.

- Capital Region Council of Governments (CAPCOG)

Supervisor Fisher reported the CAPCOG 2015 budget was adopted at the November 17 meeting after the previously proposed \$80,000 Executive Director’s salary was amended to be \$65,000. As adopted, the CapCOG 2015 budget contains no membership dues increase over the previous year.

Review/Approval of Bills

The listing of bills for November was distributed to the Board for review/approval. Motion by Supervisor Rissinger to pay all vendor bills for November was seconded by Supervisor Fisher. *Motion passed unanimously.*

Board Member Comments

No Board member comments were presented.

Executive Session

Not required.

Adjournment

There being no further business, the meeting adjourned at 7:17 PM upon a motion by Supervisor Rissinger, seconded by Chairman Megonnell. *Motion passed unanimously.*

Respectfully submitted,

James H. Fisher, Secretary

SUBJECT TO BOARD APPROVAL ON JAN 5, 2015